

*Pursuant to § 36, para. 2 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (Higher Education Act), the Ministry of Education, Youth and Sports registered the Statute of the University of Veterinary and Pharmaceutical Sciences Brno on 13 April 2017, file reference MSMT-8843/2017.*

*Amendments to the Statute of the University of Veterinary and Pharmaceutical Sciences Brno were registered by the Ministry of Education, Youth and Sports pursuant to the provisions of section 36 (2) and (5) of the Higher Education Act on 22 May 2020 file reference MŠMT-21090/2020-4.*

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*Mgr. Karolína Gondková*  
*Director of the Department of*  
*Higher Education*

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**I.**  
**THE FULL TEXT OF**  
**THE STATUTE**  
**OF THE UNIVERSITY OF VETERINARY AND**  
**PHARMACEUTICAL SCIENCES BRNO**

**Dated 22 May 2020**

PART ONE  
Basic Provisions

**Article 1**  
**Introductory Provisions**

This Statute is an internal regulation of a public higher education institution pursuant to Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (hereinafter only as the “Act”) regulating the position, activity, organisation and management of the University of Veterinary and Pharmaceutical Sciences Brno (hereinafter only as the “UVPS Brno”).

**Article 2**  
**Establishing the UVPS Brno**

- (1) The UVPS Brno was established by Act No. 76/1918 Coll., on Establishing the Czechoslovak State Veterinary University in Brno, as the first new university in the independent Czechoslovak Republic. Since the adoption of Government Decree No. 114/1936 Coll., implementing Act No. 76/1918 Coll., this university adopted the name of the University of Veterinary Medicine in Brno. By means of Government Decree No. 30/1952 Coll., on Several Amendments to the Organisation of Universities, the University of Veterinary Medicine in Brno was merged with the University of Agriculture and Forestry in Brno, later the University of Agriculture in Brno, continuing its activity as the Faculty of Veterinary Medicine.

- (2) As a separate university, the school was re-established by Act No. 169/1968 Coll., on Establishing the University of Veterinary Medicine in Brno and the University of Veterinary Medicine in Košice, starting from the academic year 1969/1970. By means of Act No. 375/1992 Coll., on Amending the name of the University of Veterinary Medicine in Brno and Amending the Status and Name of the Faculty of Education in Hradec Králové, the existing name was replaced with the University of Veterinary and Pharmaceutical Sciences in Brno. By means of Act No. 192/1994 Coll., on Amending the Name of Certain Universities Specified in the Annex to Act No. 172/1990 Coll., on Higher Education Institutions, the name was replaced with the “University of Veterinary and Pharmaceutical Sciences Brno”.
- (3) Pursuant to the paragraph 2, the University of Veterinary and Pharmaceutical Sciences Brno is the legal predecessor of the university bearing the identical name and head office pursuant to § 101 of the Act.

### **Article 3**

#### **Basic Characteristics of the UVPS Brno**

- (1) The UVPS Brno is a public higher education institution pursuant to § 2, para. 7 of the Act. It is a higher education institution of a university type pursuant to § 2, para. 3 of the Act.
- (2) The UVPS Brno uses the complete name “Veterinární a farmaceutická univerzita Brno” or the abbreviation “VFU Brno” in Czech and the University of Veterinary and Pharmaceutical Sciences Brno” or the abbreviation “UVPS Brno” in English.
- (2) The head office of the UVPS Brno is Palackého tř. 1946/1, 612 42 Brno.
- (3) The UVPS Brno uses the official stamp with a small national emblem of the Czech Republic and the text “Veterinární a farmaceutická univerzita Brno”.
- (4) The UVPS Brno is a legal entity.

### **Article 4**

#### **Mission of the UVPS Brno**

- (1) The mission of the UVPS Brno consists in carrying out higher education, scientific, research, development and innovation or any other creative activities (hereinafter only the “Creative Activities”) in the field of veterinary medicine, veterinary hygiene and pharmacy on the basis of the latest scientific knowledge.
- (2) In addition, the mission of the UVPS Brno also consists in carrying out veterinary, hygienic and pharmaceutical professional activities and further cooperation with the industry, as well as fulfilling the social responsibility of the UVPS Brno.
- (3) The UVPS Brno is an important centre of education and independent knowledge, and within its activities and competence, it actively cooperates with other higher education institutions, as well as other public and non-governmental organisations and institutions and with the domestic and international industry.
- (4) Within its activities, the UVPS Brno follows the Act, other applicable legal regulations, this Statute, and any other internal regulations of the UVPS Brno, issued on the basis of and pursuant to § 17 of the Act.

PART TWO

The UVPS Brno Bodies

**Article 5**

**The UVPS Brno Bodies**

- (1) The autonomous academic bodies of the UVPS Brno include:
  - a) The UVPS Brno Academic Senate;
  - b) The Rector;
  - c) The Scientific Board of the UVPS Brno;
  - d) The Internal Evaluation Board of the UVPS Brno.
- (2) Other bodies of the UVPS Brno include:
  - a) The Board of Trustees of the UVPS Brno;
  - b) The Bursar.

**Article 6**

**UVPS Brno Academic Senate**

- (1) The UVPS Brno Academic Senate (hereinafter only as the “UVPS Brno AS”) is an autonomous representative body of the UVPS Brno. The UVPS Brno AS has 27 members. Within the UVPS Brno AS, every faculty is represented by six representatives of the academic staff and three representatives of students. Membership in the UVPS Brno AS is incompatible with the function of the Rector, Vice-Rector, Bursar, Dean, Vice-Dean, and Faculty Secretary.
- (2) Members of the UVPS Brno AS are elected by members of the UVPS Brno Academic Society. The elections are direct with a secret ballot.
- (3) The term of every member of the UVPS Brno AS lasts three years. In the event that the term of the member of the UVPS Brno AS exceeds the term of the UVPS Brno AS as a whole, the term of the member of the UVPS Brno AS shall expire on the date of expiry of the term of the UVPS Brno AS as a whole.
- (4) The Election Regulation of the UVPS Brno AS, which in an internal regulation of the UVPS Brno pursuant to § 17, para. 1, letter b) of the Act, shall provide for a more detailed regulation concerning the method of electing the members of the UVPS Brno AS and the methods of electing the Chairperson, as well as the manner of establishing other bodies of the UVPS Brno AS and the reasons for terminating the membership in the UVPS Brno AS.
- (5) The Rules of Procedure of the UVPS Brno AS, which is an internal regulation of the UVPS Brno pursuant to § 17, para. 1, letter c) of the Act, shall provide for the bodies of the UVPS Brno AS, as well as its rules of procedure.

**Article 7**

**Scope of Authority of the UVPS Brno AS**

- (1) Pursuant to § 9, para. 1 of the Act, the UVPS Brno AS shall:
  - a) Upon the proposal put forward by the Rector, decide on establishing, merging, joining, dividing or cancelling the workplaces of the UVPS Brno; on the basis of the approval submitted by the bodies or persons designated by the Statute as the management staff

- of the UVPS Brno, it shall also decide on establishing or cancelling the common workplaces of the UVPS Brno;
- b) Approve the Rules of Procedure of the UVPS Brno AS upon the proposal of a member of the UVPS Brno AS; the AS of the UVPS shall request the Rector's statement on this proposal;
  - c) Approve the internal regulation of the faculty upon the proposal of the Academic Senate of the Faculty; the AS of the UVPS shall request the Rector's statement on this proposal;
  - d) Approve other internal regulations of the UVPS Brno upon the Rector's proposal;
  - e) Approve the budget of the UVPS Brno presented by the Rector and monitor using the funds of the UVPS Brno;
  - f) Approve the Annual Activity Report and the Annual Management Report of the UVPS Brno presented by the Rector;
  - g) Approve the Report on the Internal Evaluation of the Quality of the Educational, Creative and Other Related Activities of the UVPS Brno submitted by the Chairperson of the Internal Evaluation Board of the UVPS Brno and any annexes to the Report;
  - h) Provide the Rector with the prior consent to appointing and removing the members of the Scientific Board of the UVPS Brno and the Internal Evaluation Board of the UVPS Brno;
  - i) Decide on the proposal concerning the appointment of the Rector or possibly proposes removal from the office of the Rector;
  - j) Approve the Strategic Plan for the Educational and Creative Activities of the UVPS Brno and the annual Implementation Report on the Strategic Plan submitted by the Rector;
  - k) Upon the proposal of the Rector, set aside an internal regulation, decision or any other act of the body of the UVPS Brno or shall suspend its effect, provided that any such internal regulation, decision or act is contrary to the special legal regulations or the internal regulations of the UVPS Brno.
- (2) Pursuant to § 9, para. 2 of the Act, the UVPS Brno AS shall issue its statement, in particular:
- a) On the Rector's intention to appoint or dismiss Vice-Rectors;
  - b) On the legal acts requiring the approval of the Board of Trustees of the UVPS Brno pursuant to § 15, para. 1, letter a) to d) of the Act;
  - c) On the proposals and statements of the Board of Trustees of the UVPS Brno pursuant to § 15, para. 3 of the Act;
  - d) On any other issues submitted by the members of the UVPS Brno AS, Rector, Vice-Rectors, Bursar, or professional and interest organisations of the UVPS Brno students.
- (3) Furthermore, the UVPS Brno AS shall:
- a) Upon the proposal of the Rector, approve the Collection of Requirements and Performance Indicators of the Activity of the UVPS Brno, which is an internal regulation of the UVPS Brno;
  - b) Provide the Rector with the consent to dismiss the Dean pursuant to § 28, para. 3 of the Act;
  - c) Propose 1/3 of the members of the Internal Evaluation Board of the UVPS Brno;
  - d) Appoint the UVPS Brno and faculties representatives to the Council of Universities.

## **Article 8**

### **Rector**

- (1) The rector serves as the head of the UVPS Brno. Unless the Act provides otherwise, the Rector shall act and decide on the matters of the UVPS Brno. The Rector shall bear responsibility in cases where a special legal regulation assumes the competence of a statutory body.
- (2) The Rector is appointed and dismissed by the President of the Republic upon the proposal of the UVPS Brno AS. The Rector's term of office lasts four years. The same person may serve as the Rector of the UVPS Brno for a maximum of two consecutive terms of office.
- (3) Vice-Rectors shall represent the Rector in the scope and extent specified by the Rector.
- (4) When necessary and at his or her discretion, the Rector shall establish his or her advisory bodies and decide on their composition.

## **Article 9**

### **Vice-Rectors**

- (1) The UVPS Brno appoints three Vice-Rectors, namely:
  - a) Vice-Rector for Education;
  - b) Vice-Rector for pro Science, Research and Foreign Relations;
  - c) Vice-Rector for pro Strategy and Development.
- (2) The Vice-Rectors shall be appointed and dismissed by the Rector following a prior statement of the UVPS Brno AS. The Rector shall determine the extent in which individual Vice-Rectors will represent him or her.

## **Article 10**

### **Scientific Board of the UVPS Brno**

- (1) The members of the Scientific Board of the UVPS Brno (hereinafter only as the "SB of the UVPS Brno") are appointed and dismissed by the Rector with the consent of the UVPS Brno AS. The Rector shall serve as the Chairperson of the SB of the UVPS Brno. The SB of the UVPS shall have at least 33 members.
- (2) The members of the SB of the UVPS Brno are leading representatives of the disciplines in which the UVPS Brno conducts its educational and creative activity. At least one third of the members of the SB of the UVPS Brno shall include persons who are not members of the academic community of the UVPS Brno.
- (3) The Rules of Procedure of the SB of the UVPS Brno, which is an internal regulation of the UVPS Brno pursuant to § 17, para. 1, letter e) of the Act, shall provide for the definition of the term of office and its rules of procedure.

## **Article 11**

### **Scope of Authority of the SB of the UVPS Brno**

- (1) Pursuant to § 12, para. 1 of the Act, the SB of the UVPS Brno:

- a) Upon the Rector's proposal, it shall discuss the draft Strategic Plan of the UVPS Brno prior to its submission to the UVPS Brno AS;
  - b) Upon the Rector's proposal, it shall approve the intention to submit an application for institutional accreditation for a field / fields of education and for extending the institutional accreditation with another field / fields of education;
  - c) Upon the Rector's proposal, it shall approve the intention to waive an institutional accreditation, the intention to cancel a study programme, and the intention to waive the accreditation for the habilitation procedure or the procedure for the appointment of a professor;
  - d) Shall exercise the competence in the procedure for the appointment of a professor and the habilitation procedure to the extent prescribed by the Act;
  - e) Shall discuss the draft Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities of the UVPS Brno, submitted by the Rector, prior to submitting a proposal to the UVPS Brno AS;
  - f) Shall discuss the intentions of the Rector to appoint or dismiss the members of the Internal Evaluation Board of the UVPS Brno;
  - g) Shall discuss the draft report on internal quality assessment of the educational, creative and related activities UVPS Brno, submitted by the Chairperson of the Internal Evaluation Board of the UVPS Brno prior to submitting the draft to the UVPS Brno AS, as well as any draft amendments to this report;
  - h) Shall discuss the draft Annual Report on the Activity of the UVPS Brno prior to submitting the draft to the UVPS Brno AS.
- (2) The SB of the UVPS Brno shall submit to the Rector the candidates for appointment to the Internal Evaluation Board of the UVPS Brno in accordance with this Statute and the internal regulations of the UVPS Brno.
  - (3) The SB of the UVPS Brno shall discuss and issue a statement on awarding the honorary degree "doctor honoris causa" of the university submitted by the Rector or Dean of the faculty the Scientific Board of which approved it in its session.
  - (4) The SB of the UVPS Brno shall discuss and issue a statement on awarding the honorary degree "professor emeritus" of the university submitted by the Rector upon the proposal of the faculty the Scientific Board of which approved it in its session.
  - (5) The SB of the UVPS Brno shall issue its statement on any other matters submitted by the Rector.

## **Article 12**

### **Internal Evaluation Board of the UVPS Brno**

- (1) The Internal Evaluation Board of the UVPS Brno (hereinafter only as the "Board") performs its function in the field of quality assurance of the educational, creative and other related activities and the internal evaluation of the quality of the educational, creative and other related activities.
- (2) The Board has 15 members. It consists of the Chairperson of the Board, Vice Chairperson of the Board, the Board Member being the Chairperson of the UVPS Brno AS, and other

Board Members. Academic staff of the UVPS Brno shall represent at least two thirds of the Board Members.

- (3) The Rector serves as the Chairperson of the Board.
- (4) The Rector shall propose the Vice-Chairperson of the Board out of the academic staff of the UVPS Brno, who are Associate Professors or Professors of the UVPS Brno, usually the Vice-Rector in charge of the quality of university activities.
- (5) The SB of the UVPS Brno shall propose 4 Board Members. The UVPS Brno AS shall propose 4 Board Members, whereas one of the candidates shall be a student enrolled in any faculty of the UVPS Brno. The Rector shall propose 4 Board Members. The Rector shall propose other Board Members than the SB of the UVPS Brno or the UVPS Brno AS. In the event of identical proposals of the SB of the UVPS Brno and the UVPS Brno AS, the Rector shall turn to the UVPS Brno AS for another proposal.
- (6) The Board Members are appointed or dismissed by the Rector upon the prior discussion of the Rector's intention to appoint or dismiss the Board Members in the SB of the UVPS Brno and upon the prior consent of the UVPS Brno AS.
- (7) The Rules of Procedure of the Internal Evaluation Board of the UVPS Brno, which is an internal regulation of the UVPS Brno pursuant to § 17, para. 1, letter k) of the Act, shall provide for more details concerning the appointment of the Board Member, the definition of the term of office of the Board Member, the reasons for terminating the membership in the Board, as well as its rules of procedure.

### **Article 13**

#### **Scope of Authority of the Board**

- (1) The Board shall approve the draft Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities submitted by the Chairperson of the Board prior to submitting the proposal by the Rector to the discussion in the SB of the UVPS Brno and approval in the UVPS Brno AS. Pursuant to § 17, para. 1, letter j), the Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities are an internal regulation of the UVPS Brno.
- (2) The Board shall ensure the quality of educational, creative and other related activities, in particular:
  - a) It shall propose rules for quality assurance of individual activities of the UVPS Brno;
  - b) It shall propose requirements concerning the quality assurance of the UVPS Brno activities, in particular:
    1. It shall propose the mission, strategic plan and the current plan of the UVPS Brno in the field of activities quality;
    2. It shall propose the organisational structure and the management system and the system of authority and responsibilities of the bodies and management of the UVPS Brno in the field of activities quality;
    3. It shall propose any other requirements within the quality assurance of the activities of the UVPS Brno;
  - c) It shall evaluate the results of continuous monitoring feedback processes to identify deficiencies in the quality assurance of the UVPS Brno activities, as submitted by the

- organisational and management structure of the UVPS Brno;
- d) It shall evaluate possible corrective measures taken by the organisational and management structure of the UVPS Brno on the basis of findings from the continuous monitoring feedback processes to identify deficiencies in the quality assurance of the UVPS Brno activities.
- (3) As part of the quality assurance of educational, creative and related activities, the Board:
- a) Shall approve the study programmes and study plans of the Bachelor's and Master's study programmes submitted by the Rector upon the proposal of the Scientific Board of the Faculty;
  - b) Shall approve the study programmes and study plans of the doctoral study programme submitted by the Rector upon the proposal of the Scientific Board of the corresponding Faculty;
  - c) Shall approve the intention to submit an application for an accreditation, extending the accreditation, or renewing the accreditation of the study programmes submitted by the Rector upon the proposal of the Scientific Board of the corresponding Faculty;
  - d) Shall approve the intention to submit an application for the accreditation of the habilitation procedure or the procedure for the appointment of a professor submitted by the Rector upon the proposal of the Scientific Board of the corresponding Faculty;
  - e) Shall approve lifelong learning programmes;
  - f) Shall specify the conditions for the provision of study programmes;
  - g) Shall issue a statement on the focus of the creative activity of the UVPS Brno;
  - h) Shall issue a statement on the focus of the cooperation with the industry and fulfilling the social responsibility of the UVPS Brno;
  - i) Shall issue a statement on the focus of the international cooperation of the UVPS Brno;
  - j) May issue a statement on other activities of the UVPS Brno.
- (4) The Board shall manage the internal quality evaluation of the educational, creative and related activities, in particular:
- a) It shall propose the Collection of Requirements and Performance Indicators of the Activity of the UVPS Brno, which is an internal regulation of the UVPS Brno;
  - b) It shall evaluate the fulfilment of the requirements and performance indicators of the UVPS Brno;
  - c) It shall evaluate the results achieved in fulfilling the requirements and performance indicators of the UVPS Brno;
  - d) It shall evaluate any possible measures taken by the Rector to increase the degree of conformity between the achieved status and the requirements for the improvement of the quality of the UVPS Brno activities, adopted on the basis of an internal evaluation of the quality of the UVPS Brno activities.
- (5) The Board shall keep continuous records of the internal quality assessment of the educational, creative and related activities of the UVPS Brno.
- (6) The Board shall draft the Report on Internal Quality Assessment of Educational, Creative and Related Activities (hereinafter only as the "Report") and the Annexes to this Report. The Report describes the qualitative outputs achieved in the field of educational, creative and related activities and measures taken to address the deficiencies involved. The Report shall usually be drawn up every four years, with an annex to the Report describing changes



in quality and management measures being drafted every year. The deadline for the submission of the Report to be discussed and approved is determined by the Chairperson of the Board; in principle, the Report or Annex to the Report is submitted for discussion and approval on the same date as the date of discussion and approval of other documents containing information on the UVPS Brno's activities for the past year.

- (7) The Report shall be made available to the UVPS Brno bodies and members of the UVPS Brno bodies and its constituent parts, the National Accreditation Authority for Higher Education and the Ministry of Education, Youth and Sports (hereinafter referred to as "the Ministry"). The Chairperson of the Board shall bear the responsibility for making the Report accessible.

#### **Article 14**

##### **Board of Trustees of the UVPS Brno**

- (1) The Board of Trustees of the UVPS Brno has 12 members appointed and dismissed, upon the discussion with the Rector, by the Minister of Education, Youth and Sports (hereinafter only as the "Minister") so that it adequately includes in particular the representatives of public life, local self-government authorities, and public authorities. The employees of the UVPS Brno cannot be appointed as members of the Board of Trustees of the UVPS Brno.
- (2) The members of the Board of Trustees of the UVPS Brno are appointed for a period of six years.
- (3) The election of the Chairperson, Vice Chairpersons and the rules of procedure of the Board of Trustees of the UVPS Brno shall be regulated by its statute.

#### **Article 15**

##### **Scope of Authority of the Board of Trustees of the UVPS Brno**

- (1) The Board of Trustees of the UVPS Brno shall grant the prior written consent to:
  - a) Legal acts by which the UVPS Brno intends to acquire or transfer the ownership of immovable property;
  - b) Legal acts by which the UVPS Brno intends to acquire or transfer the ownership of movable property the price of which exceeds five hundred times the amount from which things are considered as tangible assets pursuant to a special legal regulation;
  - c) Legal acts by which the UVPS Brno intends to establish the easement or other right in rem or pre-emption right;
  - d) Legal acts by which the UVPS Brno intends to establish, cancel or to convert another legal entity, as well as to deposits of pecuniary or non-pecuniary assets into these and any other legal entities.
- (2) Upon the approval in the UVPS Brno AS, the Board of Trustees of the UVPS Brno:
  - a) Shall discuss the report on internal quality evaluation of the educational, creative and related activities of the UVPS Brno, submitted by the Rector, and any supplements to this report,
  - b) Shall approve the budget of the UVPS Brno, submitted by the Rector;
  - c) Shall approve the Strategic Plan for the Educational and Creative Activities of the UVPS Brno and the annual Implementation Report on the Strategic Plan submitted by

- the Rector;
- d) Shall discuss the Annual Activity Report and the Annual Management Report of the UVPS Brno, submitted by the Rector.
- (3) The Board of Trustees of the UVPS Brno shall express its opinion on any other matters submitted for discussion by the Rector; shall offer proposals and express its opinions on the activity of the UVPS Brno, published in the public section of the UVPS Brno website.
- (4) The Rector shall submit the budget of the UVPS Brno, the Strategic Plan for the Educational and Creative Activities of the UVPS Brno, and the annual Implementation Report on the Strategic Plan of the UVPS Brno to the Board of Trustees of the UVPS Brno without undue delay upon their approval in the UVPS Brno AS, yet no later than 7 days upon their approval in the UVPS Brno AS.

## **Article 16**

### **Bursar**

- (1) Pursuant to the § 16, para. 1 of the Act, shall be responsible for the financial management and internal administration of the UVPS Brno, representing it in the extent determined by the written measure of the Rector.
- (2) The Bursar is appointed and dismissed by the Rector.
- (3) The Bursar shall manage the Bursar's Office, which as part of the Rector's Office, shall be responsible for the financial and administration management and operation of the UVPS Brno.
- (4) The Bursar is subordinate to the Rector and shall report to him or her.
- (5) The Bursar's activity focuses on:
- a) Management of budget funds and their efficient use for day-to-day activities and development of the UVPS Brno;
  - b) Preparing and formulating the investment plans of the UVPS Brno and discussing them in the bodies of the UVPS Brno and outside;
  - c) Ensuring the conditions for proper management of the UVPS Brno property and long-term strategies for the reconstruction and modernisation of buildings and structures and their indoor facilities;
  - d) Ensuring the operation of the UVPS Brno;
  - e) Providing additional activities of the UVPS Brno;
  - f) Methodological management of economic and administrative activities of the UVPS Brno;
  - g) Day-to-day co-operation with the autonomous academic bodies of the UVPS Brno and its faculties in matters within the responsibility of the Bursar;
  - h) Preparation of documents for meetings of the Board of Trustees of the UVPS Brno, especially in cases where the Board of Trustees of the UVPS Brno issues prior written consent to the legal acts specified in § 15, para. 1 of the Act.

## **PART THREE**

### **Internal Regulations and Standards of the UVPS Brno**

### **Article 17**

#### **Internal Regulations of the UVPS Brno**

- (1) The internal regulations of the UVPS Brno are subject to the approval of UVPS Brno AS and registration by the Ministry and are published in the public section of the UVPS Brno's website, including information on their validity and effectiveness.
- (2) Pursuant to § 17, para. 1 of the Act, the internal regulations of the UVPS Brno include:
  - a) The Statute of the University of Veterinary and Pharmaceutical Sciences Brno;
  - b) The Election Regulation of the Academic Senate of the University of Veterinary and Pharmaceutical Sciences Brno;
  - c) The Rules of Procedure of the Academic Senate of the University of Veterinary and Pharmaceutical Sciences Brno;
  - d) The Internal Salary Regulation of the University of Veterinary and Pharmaceutical Sciences Brno,
  - e) The Rules of Procedure of the Scientific Board of the University of Veterinary and Pharmaceutical Sciences Brno;
  - f) The Rules for the Selection Procedure for Academic Staff and Other Staff of the University of Veterinary and Pharmaceutical Sciences Brno;
  - g) Study and Examination Regulations in Bachelor's and Master's Degree Programmes of the University of Veterinary and Pharmaceutical Sciences Brno;
  - h) Study and Examination Regulations in Doctoral Degree Programmes of the University of Veterinary and Pharmaceutical Sciences Brno;
  - i) The Scholarship Regulation of the University of Veterinary and Pharmaceutical Sciences Brno;
  - j) The Disciplinary Regulation for Students of the Faculties of the University of Veterinary and Pharmaceutical Sciences Brno;
  - k) The Lifelong Learning Regulation of the University of Veterinary and Pharmaceutical Sciences Brno;
  - l) The Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities of the UVPS Brno;
  - m) The Rules of Procedure of the Internal Evaluation Board of the University of Veterinary and Pharmaceutical Sciences Brno;
  - n) The Regulation of the Habilitation Procedure and the Procedure for the Appointment of a Professor of the University of Veterinary and Pharmaceutical Sciences Brno.

### **Article 18**

#### **Internal Standards of the UVPS Brno**

- (1) The UVPS Brno issues internal standards. The internal standards shall mean binding documents further regulating matters relating to ensuring the UVPS Brno activity. Internal standards are not subject to registration by the Ministry.
- (2) The internal standards with scope for the whole UVPS Brno, unless otherwise specified, are issued by the Rector or the Bursar. The matters concerning the internal standards, their

drafting, recording, monitoring, and other issues shall be governed by the corresponding internal standard of the UVPS Brno. The faculties, other workplaces, and specific facilities may also issue their internal standards.

**PART FOUR**  
**Organisational Structure of the UVPS Brno**

**Article 19**  
**Structure of the UVPS Brno**

- (1) The UVPS Brno is a legal entity established by the Act. The regulation of the internal organisation of the UVPS Brno shall fall within its autonomy pursuant to § 6, para. 1, letter a) of the Act.
- (2) Pursuant to § 22 of the Act, the UVPS Brno shall be divided into its constituent parts as follows:
  - a) The faculties;
  - b) Other workplace for educational and creative activities or for the provision of information services or technology transfer;
  - c) Special purpose facilities for cultural and sporting activities, in particular for accommodation and boarding of members of the academic community or for the operation of the university.
- (3) The Rector's Office shall serve as the executive department of the UVPS Brno, providing management and administration activities and performing economic, personnel and legal activities in relation to the constituent parts of the UVPS Brno.

**Article 20**  
**Faculties**

- (1) The faculties are the fundamental parts of the University. The UVPS Brno shall consist of the following faculties:
  - a) Faculty of Veterinary Medicine;
  - b) Faculty of Veterinary Hygiene and Ecology.
- (2) The faculties carry out accredited study programmes and perform creative activities in the fields of science on which these degree programmes are based and which they develop, as well as in the boundary and interdisciplinary fields of science.
- (3) The faculties perform professional activities in areas where they carry out study programmes, cooperate with industry and fulfil social responsibility.
- (4) The competence and authority of the Academic Bodies of the Faculty shall be governed by the Acts, this Statute and the Statute of the Faculty. The faculty bodies shall act and decide in the scope of and under the terms stipulated by the Act, this Statute and the internal regulations of the faculties and internal regulations of the UVPS Brno.
- (5) The internal regulations of the faculties are approved by the Academic Senate of the faculty, which then submits them for approval by the UVPS Brno AS through the chairperson of the faculty academic senate of the faculty. The faculty's internal regulations are published in the public section of the faculty's website, including the dates of their validity and effect. The faculty's internal regulations shall be issued by the Deans.

- (6) The Dean serves as the head of the faculty, being appointed and dismissed by the Rector upon the proposal of the Academic Senate of the Faculty. The Dean's term of office is four years; the Dean's function may be exercised by the same person at the Faculty for a maximum of two consecutive terms of office.
- (6) The faculty bodies may decide and act in accordance with the legal regulations and internal regulations of the university in the scope stated in § 24, para. 1 of the Act.
- (7) In addition, the faculty bodies are also entitled to decide and act on behalf of the UVPS Brno in the following matters concerning the faculty:
  - a) The design and implementation of study programmes, in accordance with the Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities of the UVPS Brno;
  - b) The strategic focus of the creative activity in the extent specified in the Strategic Plan of the Educational and Creative Activities of the UVPS Brno and its annual Implementation Report;
  - c) Foreign relations and any other external relations with legal entities which deal with activities related to the study programmes carried out by the faculty;
  - d) Complementary activities in accordance with the faculty's focus and the management of the funds obtained from these activities;
  - e) Management of movable property as part of its financial resources and the matters relating to the proper management of entrusted immovable or movable property within its financial resources;
  - f) Any other matters referred to in this Statute.

### **Article 21**

#### **Other workplaces**

- (1) Other workplaces established within the UVPS Brno are listed in Annex No. 2.
- (2) Other workplaces support educational and creative activities, provide information services, or support the transfer of technology.
- (3) Organisational rules between the other workplaces and the UVPS Brno, including their internal management and the authorisation to decide and act on behalf of the UVPS Brno in the matters concerning the property management, are regulated by the Organisational Code of the UVPS Brno and by the Organisational Regulations of Workplaces issued by the Rector.

### **Article 22**

#### **Nový Jičín School Farm**

- (1) The UVPS has also established the Nový Jičín School Farm (hereinafter only as the "Nový Jičín SF") with the head office in Šenov u Nového Jičína.
- (2) The Nový Jičín SF is another workplace of the UVPS Brno, where practical training, internship, verification of the results of scientific, research and development activities, and experimental work in the framework of students' theses and dissertations are carried out in cooperation with pedagogical and scientific institutions, as well as research and

development activities and complementary activities in the field of agricultural production, livestock breeding, and related craft production and business services.

- (3) The Nový Jičín SF is internally divided into plants and workplaces. The internal organisational rules are issued by the Rector.
- (4) The Director serves as the head of the Nový Jičín SF, appointed and dismissed by the Rector, to whom he directly reports and bears the responsibility for the activity of this workplace.
- (5) The Director of the Nový Jičín SF manages the activity of the Nový Jičín SF and decides and acts on behalf of the UVPS Brno in the matters concerning the property which he is authorised to handle provided that they include the following:
  - a) The handling of movable property within its financial resources, including the disposal of non-usable movable property;
  - b) Negotiations on matters relating to the proper management of entrusted immovable and movable property within its financial resources.
- (6) The Director of the Nový Jičín SF decides and acts in the matters of labour relations of the employees who are in his competence.

### **Article 23**

#### **Special purpose Facilities**

- (1) Special purpose facilities established within the UVPS Brno are listed in Annex No. 2.
- (2) Special purpose facilities support the activity and objectives of the UVPS Brno as a whole.
- (3) Organisational rules between the other workplaces and the UVPS Brno, including their internal management, are regulated by the Organisational Code of the UVPS Brno and by the Organisational Regulations of Workplaces issued by the Rector.

### **Article 24**

#### **Rector's Office**

- (1) The Rector's Office is the executive body of the UVPS Brno. It provides economic and administrative activity and performs economic, personnel and legal activities in relation to the UVPS Brno constituent parts.
- (2) The Rector's Office carries out registration and monitoring activities in the field of study and creates conditions for the development of external relations and foreign relations of the UVPS Brno. It prepares documents for the Rector's decision and ensures their implementation.
- (3) The Rector's Office ensures the exercise of the authority of the UVPS Brno bodies.
- (4) The internal organisation of the Rector's Office shall be provided by the Organisational Rules of the Rector's Office, issued by the Rector.

## PART FIVE

### Educational Activities at the UVPS Brno

#### **Article 25**

##### **Educational Activities**

- (1) Educational activities include pedagogical and study activities.
- (2) The pedagogical activity is the fundamental right and duty of any academic staff member or other employee authorised to provide teaching activities. The pedagogical activity shall be carried out within the framework of academic freedom of teaching, as well as academic freedom of science and research and the free publication of their results.
- (3) The study activity is the fundamental right and duty of each university student. The study activity shall take place within the academic right to learn.
- (4) The educational activities are carried out by the UVPS Brno in the framework of Bachelor's study programmes, Master's study programmes following Bachelor's study programmes, Master's study programmes not following Bachelor's study programmes, and doctoral study programmes. Within its educational activities, the UVPS Brno also provides lifelong learning programmes focused on the practice of the profession and on leisure activities.

#### **Article 26**

##### **Study Programmes of the UVPS Brno Faculties**

- (1) Accredited study programmes (hereinafter only as the "study programme") shall take place at the faculties of the UVPS Brno.
- (2) Pursuant to the focus of the faculty, the Bachelor's, Master's and doctoral study programmes may be studied at the UVPS Brno. The list of accredited study programmes carried out by the UVPS Brno, including their type, forms of teaching, standard lengths of study and the faculty at which the study programme is accredited, shall be published on the official board of the UVPS Brno.
- (3) Studying in the study programmes is regulated by the Act, this Statute, the Study and Examination Regulation in the Bachelor's and Master's study programmes of the University of Veterinary and Pharmaceutical Sciences Brno, the Scholarship Regulation of the University of Veterinary and Pharmaceutical Sciences Brno, the Disciplinary Regulation for the Students of the Faculties of the University of Veterinary and Pharmaceutical Sciences Brno, Study and Examination Regulation in the doctoral study programmes of the University of Veterinary and Pharmaceutical Sciences Brno, or possibly any other internal regulations of the UVPS Brno and its faculties. The terms and conditions of lifelong learning are regulated by the Act, this Statute, and the Lifelong Learning Regulation of the University of Veterinary and Pharmaceutical Sciences Brno.
- (4) The standard length of study in a Bachelor's study programme is three years. Studying in the Bachelor's study programme is duly completed by the state final examination, which includes the defence of the Bachelor's thesis. Graduates of the Bachelor's study programme shall be awarded the academic title "Bachelor" (abbreviated as "Bc." and placed before the name).

- (5) The standard length of study in a Master's study programme following the Bachelor's study programme is two years. Studying in a Master's study programme following the Bachelor's study programme is duly completed by the state final examination, which includes the defence of the diploma thesis. Graduates of a Master's study programme following the Bachelor's study programme are awarded the academic title "Master" (abbreviated as "Mgr." and placed before the name).
- (6) The standard length of study in a Master's study programme not following the Bachelor's study programme in the field of study of Veterinary Medicine and Veterinary Hygiene is six years. Studying in these Master's study programmes is duly completed by the advanced Master's state examination. Graduates of the Master's study programme in the field of study of Veterinary Medicine and Veterinary Hygiene will be awarded the academic title of "Doctor of Veterinary Medicine" (abbreviated as "MVDr." and placed before the name).
- (7) The standard length of study in a doctoral study programme is at least three and no more than four years. Studying is duly completed by the state doctoral examination and by the defence of the dissertation thesis under the conditions stipulated by the Act. Graduates of doctoral study programmes are awarded the academic title "Doctor" (abbreviated as "Ph.D." and placed after the name).
- (8) The University Diploma and the Diploma Supplement shall serve as the certificate of the completion of the study in the specific degree programme and of awarding the corresponding academic degree. The Diploma Supplement is issued in a bilingual English-Czech version.
- (9) Studying in the Bachelor's, Master's and doctoral study programmes may also be carried out in cooperation with a foreign higher education institution, which provides a corresponding study programme. The graduates will be awarded the appropriate academic title according to the Act and this Statute or, as the case may be, the academic title of a foreign higher education institution according to the legislative status in force in the specific state. The university diploma shall specify the cooperating foreign higher education institution and possibly the fact that the awarded foreign academic title is a joint title awarded at the foreign university at the same time.
- (10) Through its faculties, the UVPS Brno shall publish final theses, i.e. Bachelor's, diploma, doctoral theses and dissertation, as well as the opponents' opinions and the records of the course and result of the defence. The final theses shall be published for consultation at least 5 working days prior to the defence at the Office for Studies of the corresponding faculty, unless the Dean decides otherwise. After the defence, the final theses shall be published through the database of final theses.

## **Article 27**

### **Study Programme Guarantors**

- (1) A study programme guarantor shall be appointed for each study programme. The study programme guarantor is an academic staff member of the UVPS Brno, has a professional qualification in the specific study programme or a related programme. The study programme guarantor is appointed and dismissed by the Dean.
- (2) An academic staff member appointed an associate professor, professor or extraordinary professor, with the scientific degree CSc. or Ph.D., may serve as a study programme



guarantor in the Bachelor's study programme. In the Bachelor's study programme, the study programme guarantor has the professional qualification in the specific study programme or a related programme, and in the past five years, they have conducted creative activities corresponding to the educational area in which the degree programme is carried out.

- (3) In the Master's study programme, as the study programme guarantor may act an academic staff member appointed an associate professor, professor or extraordinary professor in the field of study corresponding to the specific educational area of the study programme and who has carried out creative activities in the past five years in the specific field.
- (4) In the doctoral study programme, as the study programme guarantor may act an academic staff member appointed an associate professor, professor or extraordinary professor the field of study corresponding to the specific degree programme or related programme and who has carried out creative activities in the past five years.
- (5) One academic staff member may serve as the guarantor of no more than one study programme or the guarantor of one Bachelor's and one identical or related Master's study programme following the Bachelor's degree programme, or the guarantor of one Master's and the identical or related doctoral degree programme (including the foreign-language variations of these degree programmes).
- (6) The study programme guarantor may propose the content and changes in the curriculum of the corresponding degree programme, coordinate the education in the degree programme, and contribute to the quality assurance of the degree programme and the quality evaluation of the degree programme.

## **Article 28**

### **Admission**

- (1) Both Czech nationals and foreign nationals may be admitted to study at the faculties of the UVPS Brno.
- (2) The terms and conditions for admission to study and the method of submission of applications shall be determined by the Dean upon their approval by the Academic Senate of the Faculty.
- (3) Individual faculties of the UVPS Brno shall publish, in the public section of the faculty's website and sufficiently in advance or at least four months in advance and in the case of granting a new accreditation at least one month in advance, the deadlines for submitting applications to study and the method of their submission, including the date and method of verification of their submission, as well as the form, content and criteria for the assessment of the admission examination, which is an essential part of the admission procedure. If the conditions of admission to study include the condition of the applicant's medical fitness, the faculty shall also publish requirements for medical fitness to study the relevant degree programme. In the same manner, the highest number of students admitted to study in the relevant degree programme shall be published.

### **Article 29**

#### **Admission Procedure**

- (1) The Dean shall decide on the admission of the applicant to study on the basis of the results of the admission procedure. The decision must be issued within 30 days upon the verification of the conditions for admission to study pursuant to § 50, para. 4 of the Act. Prior to issuing the decision on the matter, the UVPS Brno is not obliged to inform the applicant on the possibility to express their opinion on the documents substantiating the decision.
- (2) Within the admission procedure, the UVPS Brno shall serve documents to the applicants either on its own or through a postal operator. In the event the applicant is admitted, the decision may be served through the STAG electronic information system on condition that the applicant consented to the manner of service in advance in the application form. In such a case, the date of service and notification of the decision shall be deemed the first day after making the decision available to the applicant.

### **Article 30**

#### **Appeal in the Admission Procedure**

- (1) The applicant may appeal the decision in the admission procedure within 30 days from the date of its notification. The appeal shall be submitted to the Dean in the manner specified in the instruction. The Dean shall assess the appeal and if he concludes that the decision was issued in violation of the legal regulations, internal regulations or the conditions set forth for the specific admission procedure, he shall allow the appeal and change the decision. Unless the Dean finds the reason for changing the decision, he shall refer the appeal to the Rector.
- (2) The Rector shall assess the appeal and if he concludes that the decision was issued in violation of the legal regulations, internal regulations or the conditions set forth for the specific admission procedure, he shall allow the appeal and change the decision of the Dean. In another case, he shall uphold the original decision.

### **Article 31**

#### **Admission and Conditions of Study of Foreign Nationals**

- (1) Foreign nationals are admitted to study carried out in the Czech language under the same conditions as nationals of the Czech Republic. Both foreign nationals and Czech nationals are admitted to study in a foreign language under the same condition.
- (2) The conditions for the admission of foreign nationals shall allow fulfilling the obligations arising from the international treaties binding on the Czech Republic.
- (3) The conditions of admission and study of students coming to the Czech Republic in the framework of international programmes, inter-university or inter-faculty contracts shall be governed by these contracts or conditions of the programmes.
- (4) Specific conditions for the admission and study of foreign nationals shall be determined by the faculty at which the study program chosen by the foreign national is carried out, while

respecting the above obligations, programmes and contracts.

### **Article 32**

#### **Study-related Fees**

The study-related fees pursuant to § 58 of the Act, including the rules for determining their amount, the form of payment and the maturity are set out in Annex No. 3.

### **Article 33**

#### **Scholarships**

The rules for awarding scholarships are set out in the Scholarship Regulation of the UVPS Brno.

### **Article 34**

#### **Disciplinary Offences of Students**

- (1) Details of disciplinary proceedings with students are set out in the Disciplinary Regulation for Students of the UVPS Brno faculties and the Disciplinary Regulation of individual faculties.
- (2) Disciplinary proceedings shall take place before the Disciplinary Committee of the faculty.

### **Article 35**

#### **Service of Documents to Students**

- (1) Decisions on students' rights and obligations specified in the provisions of § 68, para. 1, letters a), b), and d) of the Act, granting the student's application, and decisions on the matters specified in § 68, para. 1, letter e) of the Act shall be served on students through the STAG information system, or possibly in any other demonstrable form. In such a case, the date of notification of the decision shall be deemed the first day after making the decision available to the applicant in the STAG information system.
- (2) Decisions on the matters stipulated in § 68, para. 1, except the cases stipulated in paragraphs 1 and 3, shall be served on the student solely to the addressee by the Office of Studies of the corresponding faculty or they shall be served through the postal service operator solely on the addressee to the address specified by the student as the address of service. The date of notification of the decision shall be deemed as the day when the student received the served document.
- (3) Service of decisions pursuant to the provisions of § 68, letter e) is set out in the Scholarship Regulation of the UVPS Brno.
- (4) Decisions which could not be served on the student as solely to the addressee shall be served through a public notice published on the official board of the UVPS Brno.

### **Article 36**

#### **Appeals in Decision-Making on Rights and Obligations of Students**

- (1) The student may appeal a decision issued by the Dean within 30 days from the date of its notification. The student shall be instructed on the conditions for submitting the appeal. The Rector shall serve as the appellate administrative body.
- (2) The Rector shall examine the conformity of the contested decision and the procedure which preceded issuing the decision with the legal regulations and internal regulations of the UVPS Brno and the corresponding faculty. The Rector may overturn, set aside or uphold the original decision.

### **Article 37**

#### **Invalidity Proceedings**

- (1) The Rector shall decide in accordance with the provisions of § 47c to 47e of the Act on declaring the invalidity of completing the state final examination or its part, advanced Master's state examination or its part, the state doctoral examination, or the defence of the dissertation.
- (2) The document for the decision in the invalidity proceedings shall include the opinion of the Review Committee. The Review Committee has 7 members, including 6 members appointed by the Rector from professors, associate professors or other specialists mainly from a related field of study. One of the 6 members is usually the guarantor of the study programme in which the state final examination or its part, advanced Master's state examination or its part, the state doctoral examination, or the defence of the dissertation was taken. The seventh member of the Committee is appointed by the Rector out of students enrolled at one of the faculties of the UVPS Brno. The Review Committee shall resolve by an absolute majority of all its members.

### **Article 38**

#### **Lifelong Learning Programmes and their Guarantors**

- (1) Pursuant to § 60 of the Act, the UVPS Brno provides lifelong learning programmes especially in the following areas:
  - a) Veterinary medicine;
  - b) Veterinary hygiene and ecology;
  - c) Food safety and quality;
  - d) Animal protection and welfare;
  - e) Food sanitariness and quality in gastronomy.
- (2) Lifelong learning programmes shall be provided free of charge or for a fee. Students in the lifelong learning programme are not students within the meaning of the Act. Students in the lifelong learning programme shall be made familiar with the more detailed conditions of this training. The university shall issue a certification of completion of the lifelong learning programme to its participants.

- (3) The lifelong learning programme is provided with a guarantor of the lifelong learning programme. The guarantor of the lifelong learning programme shall be an academic staff member of the UVPS Brno and has the professional qualification in the specific or related degree programme. The guarantor shall be appointed and dismissed by the head of another workplace in which the lifelong learning is carried out.
- (4) The lifelong learning programme guarantor may propose the content and changes in the programme, coordinate education in the lifelong learning programme, and contribute to the quality assurance of the lifelong learning programme and the quality assessment of the lifelong learning programme.
- (5) The lifelong learning programmes and their changes are approved by the Lifelong Learning Board, and its proposal are approved by the Board.
- (6) The Lifelong Learning Board shall be appointed by the Rector.

**PART SIX**  
Creative Activities

**Article 39**  
**Creative Activities of the UVPS Brno**

- (1) Creative activity is the fundamental right and duty of academic staff members of the UVPS Brno. It is conducted within the academic freedom of science, research and publication of its results. Creative activities shall include mainly scientific, research, development, and innovation activities.
- (2) Creative activity shall be carried out through individual projects of the creative activity. Individual projects may be submitted by the project guarantor. The project guarantor may include only the UVPS Brno staff members.
- (3) The project dealt with by the faculty and its guarantor shall be approved by the Dean, while the project dealt with by another workplace and its guarantor shall be approved by the head of the specific workplace, and the project dealt with by the UVPS Brno and its guarantor shall be approved by the Rector.
- (4) Project types and their classification shall be regulated by an internal standard issued by the Rector.

**PART SEVEN**  
Professional Activity, Cooperation with Industry, and Fulfilling Social Responsibility

**Article 40**  
**Professional Activity, Cooperation with Industry, and Fulfilling the Social  
Responsibility of the UVPS Brno**

- (1) Professional activity, cooperation with industry, and fulfilling the social responsibility of the UVPS Brno shall be carried out through implementing individual activities. Individual activities shall be proposed by the guarantor, bearing responsibility for the level of these activities. Only a UVPS employee may serve as a guarantor.
- (2) The guarantor and individual activities carried out by the faculty shall be approved by the

Dean, while the guarantor and individual activities carried out by the UVPS Brno shall be approved by the Rector.

- (3) The terms and conditions for cooperation with the industry and fulfilling the social responsibility of the UVPS Brno shall be provided by the Rector.

## **PART EIGHT**

### **Academic Staff Members and Other Staff**

#### **Article 41**

##### **Academic Staff Members**

- (1) Academic staff members include the professors, associate professors, extraordinary professors, senior lecturers, assistants, lecturers, and scientific, research and development staff who are employees of the UVPS Brno and within their employment, perform both pedagogical and creative work in accordance with the agreed type of work. Academic staff members are obliged to respect the good reputation of the university.
- (2) The posts of academic staff shall be awarded on the basis of a selection procedure. The rules of the selection procedure shall be set out in the Rules for Selection of Academic Staff Members and Other Staff of the UVPS Brno.

#### **Article 42**

##### **Habilitation Procedure and Procedure for the Appointment of a Professor**

- (1) The UVPS Brno may organise the habilitation procedure and procedure for the appointment of a professor in the fields of study for which it has been accredited. The lists of the fields of study shall be published on the official board of the UVPS Brno, specifying the faculty and the field of study in which it has been authorised and accredited to the habilitation procedure and procedure for the appointment of a professor.
- (2) The details of the habilitation procedure and procedure for the appointment of a professor shall be set out in the Rules for the Habilitation Procedure and the Procedure for the Appointment of a Professor, which are an internal regulation pursuant to § 17, para. 1, letter k) of the Act.
- (3) The UVPS Brno may determine a fee for the acts associated with the habilitation procedure and a fee for the acts associated with the procedure for the appointment of a professor, published on the official board of the UVPS Brno and in the public section of the UVPS Brno website.

#### **Article 43**

##### **Invalidity Proceedings on Appointing an Associate Professor**

- (1) The Rector shall decide in the invalidity proceedings on appointing an associate professor pursuant to § 74a to 74c of the Act in the case of the habilitation procedure held at the UVPS Brno.
- (2) The opinion of the five-member Review Committee shall be part of the documents for the

Rector's decision. The Review Committee shall be appointed by the Rector. The Review Committee has five members. The Rector shall appoint one member upon the proposal of the Minister, whereas other members shall be appointed from associate professors, professors or other experts. The majority of the members are individuals from another workplace than the UVPS Brno.

- (3) The Review Committee shall resolve by an absolute majority of all its members. The opinion on the invalidity of the appointment of an associate professor shall be voted in a secret ballot.
- (4) The details of the invalidity proceedings on appointing an associate professor shall be provided for in the Regulation of the Habilitation Procedure and the Procedure for the Appointment of a Professor, which is an internal regulation of the UVPS Brno pursuant to § 17, para. 1, letter k) of the Act.

#### **Article 44**

##### **Extraordinary Professor**

- (1) Pursuant to § 70, para. 2 of the Act, it is possible to appoint as an Extraordinary Professor only a person who achieved a similar position to an associate professor or professor abroad, or a leading expert who has been working in the specific field of education for 20 years.
- (2) The Extraordinary Professor shall be appointed by the Rector upon the Dean's proposal and following the discussion at the SB of the UVPS Brno, provided that the UVPS Brno has obtained the institutional accreditation in the specific field of education.

#### **Article 45**

##### **Visiting Professor**

- (1) Pursuant to § 70, para. 4 of the Act, as the Visiting Professor shall be considered the person who:
  - a) Is a professor at another higher education institution in the Czech Republic or abroad, or is a recognised expert in his field and can make a significant contribution to improving pedagogical and scientific activities at the UVPS Brno;
  - b) Performs for the UVPS Brno activities corresponding to the activities of a professor or a recognised expert in his field of study.
- (2) The Visiting Professor shall be appointed by the Rector upon the Dean's proposal and following the discussion at the SB of the UVPS Brno.

#### **Article 46**

##### **Honorary Degree of the Professor Emeritus**

- (1) As an Emeritus Professor, it is possible to appoint a personality who:
  - a) Has been appointed a university professor;
  - b) Worked as a professor and the UVPS Brno and terminated this employment relationship;
  - c) Is to work at the UVPS Brno in the agreed scope in educational or advisory activities

without any employment relationship or property claims.

- (2) The UVPS Brno shall provide the Emeritus Professor with adequate conditions for performing the activities pursuant to the paragraph 1, letter c) and shall enable him to use the UVPS Brno facilities in the agreed scope.
- (3) The Emeritus Professor shall be appointed by the Rector upon the Dean's proposal and following the discussion at the SB of the UVPS Brno.

#### **Article 47 Other Staff**

Other staff shall include the UVPS Brno employees who, in addition to the academic staff, are involved in providing administrative, economic, organisational, technical, and other activities necessary for the operation of the UVPS Brno.

#### **Article 48 Salaries**

The rules for determining salaries of academic and other staff members of the UVPS Brno shall be set out in the Internal Salary Regulation of the UVPS Brno.

#### **Article 49 Code of Ethics of the UVPS Brno Staff Members**

The basic ethical requirements concerning the conduct of the UVPS Brno staff members shall be specified in the Code of Ethics of the UVPS Brno, which is an internal regulation of the UVPS Brno.

### PART NINE Provision and Internal Evaluation of Activities

#### **Article 50 Provision and Internal Evaluation of Activities Quality at the UVPS Brno**

- (1) The UVPS Brno carries out the provision and internal evaluation of the quality of the UVPS Brno's educational, creative and related activities (hereinafter referred to as the "Provision and Internal Quality Evaluation of Activities"). This is an autonomous competence of the UVPS Brno.
- (2) The Provision and Internal Quality Evaluation of Activities shall be regulated by an internal regulation of the UVPS Brno entitled Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities of the University of Veterinary and Pharmaceutical Sciences Brno.
- (3) Assessing the level of the quality assurance of activities within the internal evaluation of the UVPS Brno shall take place on the basis of the level of fulfilling the specified requirements and performance indicators of the UVPS Brno, contained in the Collection of



Requirements and Performance Indicators of the Activity of the UVPS Brno (an internal regulation of the UVPS Brno).

PART TEN  
UVPS Brno Financial Management

**Article 51**

The financial management of the UVPS Brno shall follow, in particular the provisions of § 18 to 20 of the Act and any other special legal regulations. The rules for the financial management of the UVPS Brno are set out in Annex No. 1.

PART ELEVEN  
Academic Insignia and Ceremonies

**Article 52**

- (1) Academic insignia and academic ceremonies serve as an external expression of academic traditions, rights and freedoms at the UVPS Brno and its faculties.
- (2) The academic insignia of the UVPS Brno and its faculties shall include a sceptre, gown and chain.
- (3) The academic ceremonies include, in particular, the inauguration of the Rector or Dean, matriculation, graduation, awarding the honorary degree of “doctor honoris causa”, the ceremonial session of the Scientific Board, the ceremonial assembly of the academic community, or the graduation ceremony in the lifelong learning programme.
- (4) The Rector or the Dean may decide on the modification or design of new insignia with the approval of the Academic Senate and the Scientific Board.
- (5) In the spirit of university traditions and UVPS Brno traditions, the content and course of academic ceremonies shall be proposed by the Vice-Rector or Vice-Dean in charge and approved by the Rector or Dean.
- (6) The sceptre of the UVPS Brno, the gown and the chain of the Rector are symbols of the UVPS Brno and their use is associated with the Rector’s function.
- (7) The sceptre of the Faculty of the UVPS Brno, the gown and the chain of the Dean are symbols of the Faculty and their use is associated with the Dean’s function.
- (8) The chain and the gown of the Vice-Rector or the chain and the gown of the Vice-Dean and the gown of the Graduation Officer are the symbols of the function of the Vice-Rector or Vice-Dean or Graduation Officer.
- (9) Separate gowns are the symbol of the function of the Scientific Board member and the Academic Senate as the representatives of the academic autonomy.
- (10) The gown of the Bursar is a symbol of his office.
- (11) The gown and chain of the holder of the honorary degree “doctor honoris causa” (abbreviated as “Dr.h.c.”) shall be granted during the ceremony to the person who is awarded this degree.

- (12) The graduate's gown may be provided to the graduates in accredited study programmes for the purposes of the graduation ceremony if the Dean decides accordingly.

### **Article 53**

#### **Honorary Degree Dr.h.c.**

- (1) In the spirit of university traditions, the UVPS Brno awards the honorary degree "doctor honoris causa" (abbreviated as "Dr.h.c.") to leading domestic and foreign personalities who have made a significant contribution to the development of the UVPS Brno.
- (2) The SB of the UVPS Brno shall decide on the award of the honorary degree. Proposals may be submitted by:
  - a) The Rector;
  - b) The Dean on behalf of the Scientific Board of the Faculty.
- (3) The nominee shall consent to the award of the honorary degree. The consent shall be requested by the Rector following the preliminary consent of the SB of the UVPS Brno.
- (4) The honorary degree shall be awarded at the academic ceremony.

### **Article 54**

#### **Ceremonial Matriculation and Graduation Ceremony**

- (1) The ceremonial matriculation of newly admitted students of the first year of individual faculties shall be organised by the faculties. Each matriculation is a solemn promise of the student, the wording of which is enshrined in the Statute of each faculty.
- (2) The graduation ceremony of graduates of Bachelor's, Master's degree programmes following Bachelor's degree programmes and Master's degree programmes following Bachelor's degree programmes shall be organised by the faculties. The ceremony shall include the solemn promise of the graduate, ceremony of the graduate of the study program, the wording of which is enshrined in the Statute of each faculty.
- (3) The graduation ceremony of graduates of doctoral study shall be organised by the faculties.
- (4) Details concerning the matriculation of newly admitted students and the graduation ceremonies shall be set out in the Statutes of individual Faculties of the UVPS Brno.

### **Article 55**

#### **Historical Seal**

The conditions of use of the historical seal shall always be determined ad hoc by the Rector.

### **Article 56**

#### **Commemorative Medal**

- (1) (1) The UVPS Brno may grant special commemorative medals to its employees, students and other persons who have contributed to the development of the UVPS Brno, science and education. The Rector shall decide on the award of the medal after the discussion at the SB of the UVPS Brno.

- (2) The documentation on the awarded commemorative medals of the UVPS Brno, as well as the list of their holders, shall be stored in the UVPS Brno archive.

## PART TWELVE

### Final and Common Provisions

#### **Article 57**

#### **Common and Final Provisions**

- (1) The following annexes form an integral part of this Statute:
- a) Annex No. 1 – Financial Management Rules of the UVPS Brno;
  - b) Annex No. 2 – UVPS Brno Division;
  - c) Annex No. 3 – Study-related Fees.
- (2) The Statute of the UVPS Brno, registered by the Ministry on 7 December 2006 under reference No. 28 616/2006-30, as amended, shall be set aside.
- (3) This Statute was adopted pursuant to § 9, para. 1, letter b), point 3 of the Act by the UVPS Brno AS on 30 March 2017.
- (4) Pursuant to § 36, para. 4 of the Act, this Statute shall come into effect on the date of registration by the Ministry.
- (5) This Statute shall enter into effect on the date of entry into force.

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The amendments of the Statute of the University of Veterinary and Pharmaceutical Sciences Brno were adopted pursuant to § 9 para., 1 letter b) point 3 of the Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (legislation on universities) relating to later legislations, the AS UVPS Brno dated on 8th April 2020.

The amendments of the Statute of the University of Veterinary and Pharmaceutical Sciences Brno shall enter into effect accordingly to § 36 para. 4 the legislation on universities on the date of the registration by the Ministry of Education, Youth and Sports.

The amendments of the Statute of the University of Veterinary and Pharmaceutical Sciences Brno shall enter into effect on 1<sup>st</sup> July 2020.

Prof. MVDr. Ing. Pavel Suchý, CSc.  
Rector

## **Financial Management Rules of the UVPS Brno**

### **Article 1 Introductory Provision**

The financial management of the UVPS Brno shall be governed, in particular, by the Act and other special legal regulations, as well as decisions on granting contributions and subsidies, their purpose, use and settlement of contributions and subsidies to the state budget, provided mainly by the Ministry. Furthermore, it shall be governed by the Statute of the UVPS Brno, by these financial management rules and other internal regulations and internal standards of the UVPS Brno.

### **Article 2 Financial Management of the UVPS Brno**

- (1) The UVPS Brno operates according to the budget of the revenues and expenses prepared for the period of the calendar year. The budget of the UVPS Brno and its constituent parts must not be compiled with a deficit. After the end of the year, the UVPS Brno shall perform the settlement with the state budget and shall submit it, within the prescribed time limits, to the Ministry or possibly to other providers of funds from the state budget.
- (2) The primary resource of the UVPS Brno's financial management shall include capital and current subsidies and contributions from the state budget and other income pursuant to § 18, para. 2 of the Act and other legal regulations.
- (3) When managing the funds from the state budget, the UVPS Brno shall perform economically and efficiently in accordance with the Act and other legal provisions following the Ministry's decision on granting the subsidies and contributions and in accordance with the material performance.
- (4) The Rector shall bear the responsibility for the efficient use of contributions and subsidies, for the settlement of contributions and subsidies with the state budget and for the proper management of UVPS Brno property. The heads of individual constituent parts of the UVPS Brno shall bear the responsibility for the efficient use of contributions and subsidies at the constituent parts of the UVPS Brno, reporting to the Rector.
- (5) The UVPS Brno shall keep a proper record of the property and manage the property in accordance with the Act and other legal regulations and the Statute of the UVPS Brno, as well as these Financial Management Rules.
- (6) Within the accounting, the UVPS Brno shall follow the general legal regulations on accounting.
- (7) Within the accounting, the UVPS Brno shall strictly separate the costs and revenues associated with the complementary activity.

### **Article 3 Management of Ordinary Funds**

- (1) The UVPS Brno receives funds for its activities financed from ordinary sources namely:
  - a) From the state budget contribution to educational and creative activity (hereinafter only as the “Contribution”);
  - b) From the support of research, experimental development and innovation from public funds according to a special legal regulation;
  - c) From a subsidy from the state budget (hereinafter only as the “Subsidy”);
  - d) From study-related fees;
  - e) From the proceeds of the assets;
  - f) From other income or contributions other than those mentioned in letter a) from the state budget, from state funds, from the National Fund, and from budgets of municipalities and regions,
  - g) From the income from complementary activities;
  - h) From the income from donations and inheritance;
  - i) Through association of funds on the basis of association agreements;
  - j) From own funds;
  - k) From loans from financial institutions;
  - l) From other income.
- (2) The UVPS Brno may receive credits, repayable financial assistance and loans, provided that they are not subject to claims against the state budget and their return from the funds of its operations is secured.
- (3) The UVPS Brno shall use the received ordinary funds in particular for the following:
  - a) Salaries of employees paid under the Internal Salary regulation of the UVPS Brno, including all statutory contributions;
  - b) Operating expenses – these include, in particular, the cost of purchasing materials, machinery, equipment and computer equipment and other equipment for teaching, creative and related activities, energy costs, and repairs and maintenance of buildings and equipment;
  - c) Depreciation of tangible and intangible fixed assets;
  - d) Scholarships and paid under the Scholarship Regulation of the UVPS Brno.
- (4) In particular, revenues from complementary activities and other non-investment income are a source obtained by the UVPS Brno’s own activities and may be used for non-investment funding of the UVPS Brno. If the proceeds are contracted for a particular purpose, the UVPS Brno funds are bound by any such agreement.
- (5) The UVPS Brno cannot acquire securities other than securities issued by the state or securities the repayment of which has been guaranteed by the state, or securities of the business corporation into which the UVPS Brno has deposited the assets.
- (6) Any penalty payments shall be included in the UVPS Brno costs.

**Article 4**  
**Capital Assets Management**

- (1) The UVPS Brno receives funds for its activities financed from capital assets namely:
  - a) From subsidies and contributions from the state budget;
  - b) From public budgets and state funds, budgets of municipalities and regions and the budget of the European Union;
  - c) From own resources of the fund for reproduction of investment property;
  - d) From transfers between individual funds;
  - e) Through association of funds on the basis of association agreements;
  - f) From loans from financial institutions;
  - g) From specific income originating from gifts and inheritances and from income from foundations and endowment funds.
- (2) Capital funds obtained from subsidies from the state budget are strictly purpose-bound and subject to annual settlement with the state budget.
- (3) Drawing of funds obtained from other sources mentioned in paragraph 1 is under the authority of the UVPS Brno. If the funds obtained are contracted for a particular purpose, the UVPS Brno is bound by this contract when drawing the funds.
- (4) The UVPS Brno may receive credits and investment loans, provided that they are not subject to claims against the state budget and their return is secured within its own financial management.

**Article 5**  
**Funds and Equity of the UVPS Brno**

- (1) The UVPS Brno establishes these funds:
  - a) Reserve Fund;
  - b) Fund for the Reproduction of Investment Assets;
  - c) Scholarship Fund;
  - d) Remuneration Fund;
  - e) Purpose-bound Fund;
  - f) Social Fund;
  - g) Operating Assets Fund.
- (2) Creation and use of funds:
  - a) The Reserve Fund consists of:
    1. The allocation of profit after tax;
    2. The transfer of funds from the fund for the reproduction of investment property, the remuneration fund and the operating assets fund.

The Reserve Fund is intended in particular to:

1. Cover losses for the past accounting periods;

2. Transfer funds to the fund for the reproduction of investment property, the remuneration fund and the operating assets fund.

b) The Fund for the Reproduction of Investment Assets consists of:

1. The allocation of profit after tax;
2. Accounting depreciation of fixed assets not acquired from a subsidy or contribution;
3. The net book value (up to the amount of the accounting depreciation) of the property not acquired from the subsidy or contribution;
4. A pool of funds for joint investment activity;
5. The transfer of funds from the reserve fund, remuneration fund and operating assets fund;
6. The balance of the contribution as of 31 December of the current year.

The Fund for the Reproduction of Investment Assets is intended for:

1. The acquisition of fixed assets and funding the repairs and maintenance of investment assets;
2. The payment of instalments of investment credits and loans;
3. Providing the funds to other persons within a concluded agreement on the joint investment activity;
4. Transferring the funds into the reserve fund, remuneration funds and operating assets fund.

c) The Scholarship Fund consists of:

1. Study-related fees pursuant to § 58, para. 6 of the Act;
2. Transfers of tax-deductible costs according to a legal regulation.

The Scholarship Fund may be used for the payment of scholarships pursuant to the Scholarship Regulation of the UVPS Brno.

d) The Remuneration Fund consists of:

1. The allocation of profit after tax;
2. The transfer of funds from the reserve fund, the fund for the reproduction of investment property, and the operating assets fund.

The Remuneration Fund may be used for:

1. The payment of salaries and any other pecuniary performance in accordance with the Internal Salary Regulation of the UVPS Brno;
2. The transfer of funds into the reserve fund, fund for the reproduction of investment property, and the operating assets fund.

e) The Purpose-bound Fund consists of:

1. Purpose-bound gifts, except gifts intended for the acquisition and technical appreciation of long-term assets;
2. Purpose-bound funds from abroad;
3. Purpose-bound public funds, including funds for the purpose-bound and

institutional support of research, experimental development and innovations from public funds that could not be used by the UVPS Brno in the financial year in which they were provided, up to 5% of the volume of the purpose-bound public funds provided to the UVPS Brno for individual research, experimental development and innovation projects or research projects in a specific calendar year; in the case of other public support, up to 5% of the amount of this support granted to a public higher education institution in a specific calendar year. The UVPS Brno shall notify in writing the provider of the transfer the funds.

The purpose-bound fund may only be used for the purpose for which they have been provided to the UVPS Brno.

- f) The Social Fund consists of the basic allocation charged to the costs settled by the UVPS Brno for salaries, compensation, and bonuses for standby duty in the amount determined by the Rector.

The social fund may be used to support the UVPS Brno staff members who have found themselves in a particularly difficult social situation.

- g) The Operating Assets Fund consists of:

1. The profit after tax;
2. The balance of the contribution pursuant to § 18, para. 2, letter a) of the Act as of 31 December of the current year;
3. Transfer of funds from the reserve fund, the fund for the reproduction of investment property, and the remuneration fund.

The operating assets fund may be used for:

1. The payment of current (non-investment) costs in the current calendar year;
2. Co-funding grants which include the co-funding in the contractual terms;
3. The transfer of funds to the reserve fund, the remuneration fund, and the fund for the reproduction of investment property.

- (3) Funds generated by the transfer of the balance of the contribution may be used only in accordance with the European Union State aid rules so as not to distort or threaten to distort competition.
- (4) The UVPS Brno is authorised, on the basis of justified needs, to carry out transfers of funds between individual funds, namely the Reserve Fund, the Fund for the Reproduction of Investment Property, the Remuneration Fund and the Operating Assets Funds. This transfer may be made by the decision of the Rector.
- (5) When dividing the profit after taxation between the individual UVPS Brno funds, the specific needs of the UVPS Brno shall be taken into account. The Rector decides on the distribution, unless stipulated otherwise by the Act or any other legal regulation. The funds obtained from the proceeds of basic research, applied research or experimental development and the dissemination of their results through teaching, publication or transfer of technology, which were supported by public funds, will be used retroactively only for these activities or the dissemination of their results or teaching.
- (6) The profit after tax may be distributed to funds only if the loss from past periods has been settled.



- (7) Fund balances as of 31 December of the current year shall be transferred to the following financial year.
- (8) Using the funds from the Fund for the Reproduction of Investment Assets shall be charged directly to the fund, while in the case of the other funds, using the funds shall be booked into the revenues and expenses.
- (9) The equity shall represent the source of property cover; the account shall be credited in particular by:
  - a) Subsidies received and a contribution or financial gift for the acquisition of tangible and intangible fixed assets intended for educational, creative and other related activities;
  - b) Long-term intangible and tangible fixed assets, received free of charge and intended for educational, creative and other related activities;
  - c) The acquisition cost of newly identified and unrecorded non-current fixed assets;
  - d) The transfer of resources from the funds when used for the purchase of intangible and tangible fixed assets.
- (10) The account shall be debited in particular by:
  - a) The acquisition cost of long-term intangible and tangible fixed assets, received free of charge, reduced by the accumulated adjustments;
  - b) Creation of the Fund for the Reproduction of Investment Assets.

## **Article 6**

### **Partial Budgets of the Faculties and Other Constituent Parts of the UVPS Brno**

- (1) The basis for the redistribution of resources within the UVPS Brno shall represent autonomous functional units. These separate units are:
  - a) The Faculty of Veterinary Medicine;
  - b) The Faculty of Veterinary Hygiene and Ecology;
  - c) Other constituent parts of the UVPS Brno;
  - d) The Rector's Office.
- (2) The basic source of the financial management of the faculties, other constituent parts of the UVPS Brno and the Rector's Office consists in the contribution and subsidies from the state budget. The breakdown of the contribution and subsidies for the faculties, other constituent parts of the UVPS Brno and the Rector's Office shall be compiled by the Rector for every calendar year and approved by the UVPS Brno AS and the Board of Trustees of the UVPS Brno.
- (3) The faculties, other constituent parts of the UVPS Brno and the Rector's Office shall compile partial budgets, which may not be deficit for the calendar year and shall follow them. The Dean is responsible for the efficient use of contributions and subsidies and for the proper management of the UVPS Brno property allocated for the Faculty's needs; the Head of the specific unit shall bear the same responsibility for the individual constituent part, and the Rector shall bear the same responsibility for the Rector's Office.
- (4) In addition to the contribution and subsidy from the state budget for educational, creative and other related activities, the faculties, other constituent parts of the UVPS Brno and the Rector's Office may also manage other funds obtained in particular from the following sources:

- a) Study-related fees (the fees which are the income of the Scholarship Fund may only be used in accordance with Art. 5, para. 2, letter c) of this Annex);
  - b) Other revenues from the state budget, state funds, and municipal budgets;
  - c) Income from donations and inheritances and income from foundations and endowment funds;
  - d) Association of funds;
  - e) Other own revenues.
- (5) The faculties, other constituent parts of the UVPS Brno and the Rector's Office shall manage on behalf of the UVPS Brno capital funds within the maximum limit set for the purchase of machinery and equipment not included in the acquisition cost of the buildings. This includes the part of the proceeds from the accounting depreciation of fixed assets.
- (6) The faculties, other constituent parts of the UVPS Brno and the Rector's Office shall also manage on behalf of the UVPS Brno with funds obtained for the acquisition of long-term assets from:
- a) Subsidies intended for creative activity projects (included foreign projects);
  - b) Purpose-bound gifts or associated funds on the basis of a concluded agreement on the association of funds.
- (7) Solely the UVPS Brno, by means of its investment finance department, may manage capital funds intended for investment of a building character.
- (8) The payments of penalties caused by the faculties, other constituent parts of the UVPS Brno and the Rector's Office shall be the costs of these faculties, other constituent parts of the UVPS Brno and the Rector's Office.

#### **Article 7 The UVPS Brno Property**

The UVPS Brno owns the property used for educational, creative and other related activities. It may also be used for complementary activities in accordance with the Act.

#### **Article 8 Complementary Activities**

- (1) The UVPS Brno may perform complementary activities in accordance with the Act. Within the UVPS Brno, complementary activities are performed by faculties, other constituent parts of the UVPS Brno and the Rector's Office.
- (2) Within the complementary activities, the UVPS Brno performs activities related to its educational, creative and other related activities or activities serving to more efficient use of human resources and property of the UVPS Brno. The complementary activities must not endanger the quality, scope and availability of the activities for which the UVPS Brno has been established.
- (3) The complementary activities at the UVPS Brno shall be regulated by an internal standard.

#### **Article 9 Funding Other Workplaces and Special Purpose Facilities**

- (1) The UVPS Brno finances the current and capital expenditures of its other workplaces and

special purpose facilities if they serve the employees or students of the UVPS Brno in accordance with the Act.

- (2) If the UVPS Brno uses other workplaces and special purpose facilities together with another person, it shall participate in the costs or revenues according to the ratio of utilisation rates agreed in the concluded contract. Contractually, it is possible to negotiate the payment of a proportion of the use of special purpose facilities as a lump sum, as well.

### **Article 10**

#### **Providing Contributions to Other Persons**

- (1) The UVPS Brno may provide its employees with catering contributions in accordance with the conditions approved in the Collective Agreement or stipulated in an internal regulation. This reimbursement may be provided up to the amount set out in the general travel expense regulations.
- (2) The UVPS Brno may provide contributions to other persons than its employees in accordance with the legal regulations.

### **Article 11**

#### **Investment in Business Companies or Cooperatives**

- (1) The UVPS Brno may perform cash or non-cash deposits into legal entities the activity of which Brno is related to educational, creative and related activities, with the exceptions specified in paragraphs 2 and 3.
- (2) The UVPS Brno may not become a shareholder of a public company or a member of a limited partnership. The UVPS Brno may not invest into a business company or cooperative the immovable property acquired by public universities from the state property, a contribution provided pursuant to § 18, para. 3 of the Act and a subsidy granted pursuant to § 18, para. 4 of the Act.
- (3) The UVPS Brno may not transfer the agricultural land or land intended to serve as a forest, as well as building and structures built on this land and which have been transferred into the UVPS Brno property for the purposes of securing educational and creative activity pursuant to § 101, para 5 of the Act, to the ownership of any other legal entities except the State.
- (4) The UVPS Brno shall not perform legal acts leading to the incorporation of legal entities or to cash or non-cash deposits in these and other legal entities in the financial management of the UVPS Brno could be burdened with loss suffered by these legal entities or from the participation of the UVPS Brno in these legal entities.
- (5) The Rector shall decide on cash or non-cash deposits into other legal entities following a prior written statement of the UVPS Brno AS and a prior written consent of the Board of Trustees of the UVPS Brno.

## **The UVPS Brno Division**

### **Article 1**

#### **The UVPS Brno Division**

The UVPS Brno shall be divided (pursuant to § 22) into constituent parts as follows:

- a) The Faculties;
- b) Other workplaces for educational or creative activity or for providing information services or transfer of technologies;
- c) Special purpose facilities for cultural and sports activities, for accommodation and catering in particular for members of the academic community or for the operation of the university.

### **Article 2**

#### **Faculties**

- (1) The Faculties (§ 22, para. 1 letter a) of the Act) of the UVPS Brno shall include:
  - a) The Faculty of Veterinary Medicine (hereinafter only as the “FVM”);
  - b) The Faculty of Veterinary Hygiene and Ecology (hereinafter only as the “FVHE”);
- (2) The organisational structure of the Faculty shall be regulated by its Statute.

### **Article 3**

#### **Other Workplaces**

Other workplaces of the UVPS Brno for educational and creative activities or for the provision of information services or technology transfer (§ 22, para. 1, letter c) of the Act) shall include:

- a) The Nový Jičín School Farm (hereinafter only as the “NJSF”);
- b) The Institute of Foreign Languages (hereinafter only as the “IFL”);
- c) The Institute of Physical Education and Sport (hereinafter only as the “IPES”);
- d) The Institute for Lifelong Learning (hereinafter only as the “ILL”);
- e) CEITEC – Central European Institute of Technology, UVPS Brno (hereinafter only as “CEITEC”);
- f) The Study and Information Centre (hereinafter only as the “SIC”);
- g) The Information Technology Centre (hereinafter only as the “ITC”);
- h) The Centre for Projects and Technology Transfer (hereinafter only as the “CPTT”).

### **Article 4**

#### **Special Purpose Facilities**

The special purpose facilities for cultural and sports activities, for accommodation and catering of members of the academic community or for the operation of the University (§ 22, para. 1, letter d) of the Act) at the UVPS Brno shall include:

- a) Kaunic Dormitories (hereinafter only as the “KD”).

## **Study-related Fees**

### **Article 1**

#### **General Provisions**

- (1) This Annex specifies the types of fees associated with the study and determines the rules for determining the amount, form of payment and payment of fees.
- (2) The study-related fees shall mean:
  - a) The fee for acts associated with the admission procedure pursuant to § 58, para. 1 of the Act (hereinafter only as the “Admission Procedure Fee”);
  - b) The fee relating to the assessment of compliance with the conditions for admission to study pursuant to § 48, para. 7 of the Act;
  - c) The study fee pursuant to § 58, para. 3 of the Act (hereinafter only as the “Fee for the Extended Study Period”);
  - d) The study fee in the study programme conducted in a foreign language pursuant to § 58, para. 4 of the Act (hereinafter only as the “Fee for Studying in a Foreign Language”).

### **Article 2**

#### **Admission Procedure Fee**

- (1) The admission procedure fee shall be paid by every applicant to study in Bachelor’s, Master’s and doctoral degree programmes. The applicant shall pay the fee for every submitted application.
- (2) The amount of the admission procedure fee at the UVPS Brno may not exceed twenty per cent of the basis for determining the study-related fees announced by the Ministry for the specific academic year pursuant to § 58, para. 2 of the Act (hereinafter only as the “Foundation”). The amount of the fee shall be rounded down to ten-crown amounts.
- (3) Upon the approval in the Academic Senate of the Faculty, the specific amount of the admission procedure fee shall be determined by the Dean no later than four months prior to the last day for submitting the application and shall publish it in the public section of the websites of individual faculties and the UVPS Brno and on its official board.
- (4) The admission procedure fee shall be payable no later than the last day for submitting the application and shall be non-refundable.

### **Article 3**

#### **Fee Relating to the Assessment of Compliance with the Conditions for Admission to Study**

- (1) The fee relating to the assessment of compliance with the conditions for admission to study shall be paid by the applicant demonstrating compliance with the condition of completing the secondary education with the GCSE pursuant to § 48, para. 4, letter d) of the Act or the proper completion of the study in a Master’s degree programme pursuant to § 48, para. 5,

letter c) of the Act.

- (2) The amount of the fee relating to the assessment of compliance with the conditions for admission to study shall be determined in the same manner as the amount of the admission procedure fee.
- (3) The fee relating to the assessment of compliance with the conditions for admission to study shall be payable on the date of submitting the application for assessing the compliance with the condition for admission to study.

#### **Article 4**

##### **Fee for the Extended Study Period**

- (1) The fee for the extended study period shall be paid by the student who has studied in a Bachelor's or Master's degree programme longer than the standard period of study extended by one year.
- (2) The standard period of study shall mean the standard period of study specified for the accredited degree programme in which the student is enrolled; it shall be assessed separately for a specific degree programme and shall commence to run on the date of enrolment in the study.
- (3) Calculating the period of study shall be determined pursuant to § 58, para. 3 of the Act.
- (4) The fee for the extended study period shall be determined separately for every degree programme in which the student is enrolled.
- (5) The amount of the fee for the extended study period at the UVPS Brno for every further six-month study period may represent at least one and half times of the basis.
- (6) The fee for the extended study period for every further commenced 6 months of the study in the Bachelor's, Master's and follow-up Master's degree programme at all the UVPS Brno Faculties shall equal 12,000 CZK.
- (7) The Dean shall award the student a fee for the extended period of study in accordance with § 58, para. 3 of the Act and under the term and conditions stipulated in this Annex.
- (8) The fee for the extended study period shall be payable within 90 days from the date of service of the decision on the assessment of the fee.
- (9) The student may appeal the decision on the assessment of the fee to the Rector through the Dean.
- (10) When deciding on the appeal of the student against the decision on the assessment of the fee for the extended study period, the Rector may, in the cases worth special consideration (in particular, taking into account the excellent study results or the social and health situation of the student), reduce the fee, waive, postpone its due date, or set a payment schedule for the payment of the fee.

#### **Article 5**

##### **Fee for Studying in a Foreign Language**

- (1) The fee for studying in a foreign language shall be paid by the student studying in a degree programme conducted in a foreign language pursuant to § 58, para. 4 of the Act.

(2) The amount of the fee for studying in a foreign language at the UVPS Brno is as follows:

<b>Faculty</b>	Bachelor's and follow-up Master's degree programme in English:	Master's degree programme in English:	Doctoral degree programme in English:
Faculty of Veterinary Medicine		7,600 EUR	130,000 CZK
Faculty of Veterinary Hygiene and Ecology	4,000 EUR	7,600 EUR	100,000 CZK

- (3) The fee for studying in a foreign language shall be payable on the day of enrolment in the academic year of study of the specific study programme when it must be credited to the UVPS Brno's account.
- (4) When determining the fee for studying in a programme conducted in a foreign language, the Dean may, upon the student's request and in the cases worth special consideration, reduce the fee, waive, postpone its due date or, set a payment schedule for payment of the fee.

### **Article 6 Common Provisions**

- (1) The amount of the fees related to the study, with the exception of the admission procedure fee, for the next academic year of the UVPS Brno shall be determined and published in the public section of the website of individual faculties and the UVPS Brno and on the official board no later than the last day of the deadline for submission of applications for study.