

*Pursuant to Section 36(2) of Act No.111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (Act on Higher Education Institutions), as amended, the Ministry of Education, Youth and Sports registered the Statutes of the University of Veterinary Sciences Brno under Ref. No. MSMT-26905/2023 on the date of signing the registration.*

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*Mgr. Karolína Gondková*  
*Director of the Department of*  
*Higher Education*

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## **STATUTE OF THE UNIVERSITY OF VETERINARY SCIENCES BRNO**

**dated 30<sup>th</sup> October 2023**

### **PART ONE Basic Provisions**

#### **Article 1 Introductory Provisions**

This Statute is an internal regulation of a public higher education institution pursuant to Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (hereinafter only as the “Act”) regulating the position, activity, organisation and management of the University of Veterinary Sciences Brno (hereinafter only as the “VETUNI Brno”).

#### **Article 2 Establishment of VETUNI**

- (1) VETUNI was established by Act No. 76/1918 Coll., on Establishing the Czechoslovak State Veterinary University in Brno, as the first new university in the independent Czechoslovak Republic. Since the adoption of Government Decree No. 114/1936 Coll., implementing Act No. 76/1918 Coll., this university adopted the name of the Veterinary College in Brno. By Government Decree No. 30/1952 Coll., on certain changes in the organisation of universities, the Veterinary College in Brno was merged with the College of Agriculture and Forestry in Brno, later the College of Agriculture in Brno, and continued its activities as a veterinary faculty.
- (2) The school was re-established as an independent higher education institution by Act No. 169/1968 Coll., on the establishment of the Veterinary College in Brno and the Veterinary College in Košice, from the beginning of the school year 1969/1970. By Act No. 375/1992 Coll., on the change of the name of the Veterinary College in Brno and on the change of the status and name of the Faculty of Education in Hradec Králové, the existing name was replaced by the name of the Veterinary and Pharmaceutical College in Brno. Act No. 192/1994 Coll., on the change of the name of certain universities listed in the Annex to Act

No. 172/1990 Coll., on universities, replaced this name with the name “University of Veterinary and Pharmaceutical Sciences Brno”. Act No. 153/2021 Coll., amending Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (Act on Higher Education Institutions), as amended, replaced this name with the name “University of Veterinary Sciences Brno”.

- (3) Pursuant to paragraph 2, the University of Veterinary Sciences Brno is the legal predecessor of the university of the same name and seat within the meaning of Section 101 of the Act.

### **Article 3**

#### **Basic Characteristics of VETUNI**

- (1) VETUNI is a public higher education institution according to Section 2(7) of the Act. It is a higher education institution of a university type within the meaning of Section 2(3) of the Act.
- (2) VETUNI uses the complete name “Veterinární univerzita Brno” or the abbreviation “VETUNI” in Czech and the University of Veterinary Sciences Brno” or the abbreviation “UVS Brno” in English.
- (2) The seat of VETUNI is Palackého tř. 1946/1, 612 42 Brno.
- (3) VETUNI uses the official stamp with a small national emblem of the Czech Republic and the text “Veterinární univerzita Brno”.
- (4) VETUNI is a legal entity.

### **Article 4**

#### **Mission of VETUNI**

- (1) VETUNI's mission is to carry out higher education, scientific, research, development and innovation or any other creative activities (hereinafter only the “Creative Activities”) in the field of veterinary medicine and veterinary hygiene based on the latest scientific knowledge.
- (2) In addition, the mission of VETUNI is to carry out veterinary and public health professional activities and further cooperation with practice, as well as fulfilling the social responsibility of VETUNI.
- (3) VETUNI is an important centre of education and independent knowledge, and within its activities and competence, it actively cooperates with other higher education institutions, as well as other public and non-governmental organisations and institutions and with the domestic and international industry.
- (4) Within its activities, VETUNI follows the Act, other applicable legal regulations, this Statute, and any other VETUNI internal regulations, issued based on and pursuant to Section 17 of the Act.

**PART TWO**  
**VETUNI Bodies**

**Article 5**  
**VETUNI Bodies**

- (1) The autonomous academic bodies of VETUNI include:
  - a) The VETUNI Academic Senate;
  - b) The Rector;
  - c) The Scientific Board of VETUNI;
  - d) The Internal Evaluation Board of VETUNI.
- (2) Other bodies of VETUNI include:
  - a) The Board of Trustees of VETUNI;
  - b) The Bursar.

**Article 6**  
**VETUNI Academic Senate**

- (1) The Academic Senate of VETUNI (hereinafter referred to as "VETUNI AS") is a self-governing representative academic body of VETUNI. VETUNI AS has 18 members. In VETUNI AS each faculty is represented by six academic staff representatives and three student representatives. Membership of VETUNI AS is incompatible with the position of Rector, Vice-Rector, Bursar, Dean, Vice-Dean and Secretary of the Faculty.
- (2) Members of VETUNI AS are elected by members of VETUNI Academic Society. The elections are direct with a secret ballot.
- (3) The term of office of the individual members of VETUNI AS is three years. If the term of office of a member of VETUNI AS exceeds the term of office of VETUNI AS as a whole, the term of office of a member of the VETUNI AS ends on the date of the end of the term of office of VETUNI AS as a whole.
- (4) A more detailed regulation of the method of election of members of VETUNI AS and the method of election of its chairman, as well as the method of appointment of other bodies of VETUNI AS and the reasons for the termination of membership in VETUNI AS set out in the Election Regulations of VETUNI AS, which is an internal regulation of VETUNI according to Section 17(1)(b) of the Act.
- (5) The bodies of VETUNI AS and the rules for its deliberations are set out in the Rules of Procedure of VETUNI AS, which according to Section 17(1)(c) of the Act is an internal regulation of VETUNI.

**Article 7**  
**Scope of Authority of  
the VETUNI AS**

- (1) In accordance with Section 9(1) of the Act, VETUNI AS shall:
  - a) upon the proposal put forward by the Rector, decide on establishing, merging, joining, dividing or cancelling the workplaces of the VETUNI; based on the approval submitted by the bodies or persons designated by the Statute as the management staff of the

- VETUNI, it shall also decide on establishing or cancelling the common workplaces of the VETUNI;
- b) approve the Rules of Procedure of the VETUNI AS upon the proposal of a member of the VETUNI AS; the AS of the VETUNI shall request the Rector's statement on this proposal;
  - c) approve the internal regulation of the faculty upon the proposal of the Academic Senate of the Faculty; the AS of the VETUNI shall request the Rector's statement on this proposal;
  - d) approve other internal regulations of the VETUNI upon the Rector's proposal;
  - e) approve the budget of the VETUNI presented by the Rector and monitor using the funds of the VETUNI;
  - f) approve the Annual Activity Report and the Annual Management Report of the VETUNI presented by the Rector;
  - g) approve the Report on the Internal Evaluation of the Quality of the Educational, Creative and Other Related Activities of the VETUNI submitted by the Chairperson of the Internal Evaluation Board of the VETUNI and any annexes to the Report;
  - h) provide the Rector with prior consent to appointing and removing the members of the Scientific Board of the VETUNI and the Internal Evaluation Board of the VETUNI;
  - i) decide on the proposal concerning the appointment of the Rector or possibly propose removal from the office of the Rector;
  - j) approve the Strategic Plan for the Educational and Creative Activities of VETUNI and the annual Implementation Report on the Strategic Plan submitted by the Rector;
  - k) upon the proposal of the Rector, set aside an internal regulation, decision or any other act of the body of VETUNI or shall suspend its effect, provided that any such internal regulation, decision or act is contrary to the special legal regulations or the internal regulations of VETUNI.
- (2) In accordance with Section 9(2) of the Act, VETUNI AS shall issue its statement, in particular:
- a) on the Rector's intention to appoint or dismiss Vice-Rectors;
  - b) on the legal acts requiring the approval of the Board of Trustees of VETUNI pursuant to Section 15(1)(a) to (d) of the Act;
  - c) on the proposals and statements of the Board of Trustees of VETUNI pursuant to Section 15(3) of the Act;
  - d) on any other issues submitted by the members of VETUNI AS, Rector, Vice-Rectors, Bursar, or professional and interest organisations of VETUNI students.
- (3) Furthermore, VETUNI AS shall:
- a) upon the proposal of the Rector, approve the Collection of Requirements and Performance Indicators of the Activity of VETUNI, which is an internal regulation of VETUNI;
  - b) provide the Rector with the consent to dismiss the Dean pursuant to Section 28(3) of the Act;
  - c) propose 1/3 of the members of the Internal Evaluation Board of VETUNI;
  - d) appoint VETUNI and faculties representatives to the Council of Universities.

### **Article 8 Rector**

- (1) The head of VETUNI is the Rector. Unless the Act provides otherwise, the Rector shall act and decide on the matters of VETUNI. The Rector shall bear responsibility in cases where a special legal regulation assumes the competence of a statutory body.
- (2) The Rector is appointed and dismissed by the President of the Republic upon the proposal of VETUNI AS. The Rector's term of office lasts four years. The same person may serve as the Rector of VETUNI for a maximum of two consecutive terms of office.
- (3) Vice-Rectors shall represent the Rector in the scope and extent specified by the Rector.
- (4) When necessary and at his or her discretion, the Rector shall establish his or her advisory bodies and decide on their composition.

### **Article 9 Vice-Rectors**

- (1) VETUNI appoints three Vice-Rectors, namely:
  - a) Vice-Rector for Education;
  - b) Vice-Rector for Science, Research and Foreign Relations;
  - c) Vice-Rector for Strategy and Development.
- (2) The Vice-Rectors is appointed and dismissed by the Rector following a prior statement of VETUNI AS. The Rector determines the extent to which individual Vice-Rectors will represent him or her.

### **Article 10 Scientific Board of VETUNI**

- (1) The members of the Scientific Board of VETUNI (hereinafter only as the "SB of VETUNI") are appointed and dismissed by the Rector with the consent of VETUNI AS. The Rector shall serve as the Chairperson of the SB of VETUNI. The SB of the VETUNI shall have at least 33 members.
- (2) The members of the SB of VETUNI are leading representatives of the disciplines in which VETUNI conducts its educational and creative activities. At least one-third of the members of the SB of VETUNI shall include persons who are not members of the academic community of VETUNI.
- (3) The Rules of Procedure of the SB of VETUNI, which is an internal regulation of VETUNI pursuant to Section 17(1)(e) of the Act, shall provide for the definition of the term of office and its rules of procedure.

### **Article 11 Scope of Authority of the SB of VETUNI**

- (1) In accordance with Section 12(1) of the Act, the SB of VETUNI shall:
  - a) discuss, on the Rector's proposal, the draft Strategic Plan of VETUNI before its

- submission to the VETUNI AS;
- b) approve, on the proposal of the Rector, the intention to submit an application for institutional accreditation for a field or fields of education and the extension of institutional accreditation for another field or fields of education;
  - c) approve, on the proposal of the Rector, the intention to waive institutional accreditation, the intention to cancel a study programme and the intention to waive accreditation of the habilitation procedure or the procedure for appointment as a professor;
  - d) exercise the competence in the procedure for the appointment of a professor and the habilitation procedure to the extent prescribed by the Act;
  - e) discuss the draft Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities of VETUNI, submitted by the Rector, prior to submitting a proposal to VETUNI AS;
  - f) discuss the intentions of the Rector to appoint or dismiss the members of the Internal Evaluation Board of VETUNI;
  - g) discuss the draft report on internal quality assessment of the educational, creative and related activities of VETUNI, submitted by the Chairperson of the Internal Evaluation Board of VETUNI prior to submitting the draft to VETUNI AS, as well as any draft amendments to this report;
  - h) discuss the draft Annual Report on the Activity of VETUNI prior to submitting the draft to VETUNI AS.
- (2) The SB of VETUNI shall submit to the Rector the candidates for appointment to the Internal Evaluation Board of VETUNI in accordance with this Statute and the internal regulations of VETUNI.
  - (3) The SB of VETUNI shall discuss and issue a statement on awarding the honorary degree “doctor honoris causa” of the university submitted by the Rector or Dean of the faculty the Scientific Board of which approved it in its session.
  - (4) The SB of VETUNI shall discuss and issue a statement on awarding the honorary degree “professor emeritus” of the university submitted by the Rector upon the proposal of the faculty the Scientific Board of which approved it in its session.
  - (5) The SB of VETUNI shall issue its statement on any other matters submitted by the Rector.

## **Article 12**

### **Internal Evaluation Board of VETUNI**

- (1) The Internal Evaluation Board of VETUNI (hereinafter only as the “Board”) performs its function in the field of quality assurance of the educational, creative and other related activities and the internal evaluation of the quality of the educational, creative and other related activities.
- (2) The Board has 15 members. It consists of the Chairperson of the Board, the Vice Chairperson of the Board, the Board Member being the Chairperson of VETUNI AS, and other Board Members. The academic staff of VETUNI shall represent at least two-thirds of the Board Members.
- (3) The Rector serves as the Chairperson of the Board.

- (4) The Rector shall propose the Vice-Chairperson of the Board out of the academic staff of VETUNI, who are Associate Professors or Professors of VETUNI, usually the Vice-Rector in charge of the quality of university activities.
- (5) The SB of VETUNI shall propose 4 Board Members. VETUNI AS shall propose 4 Board Members, whereas one of the candidates shall be a student enrolled in any faculty of VETUNI. The Rector shall propose 4 Board Members. The Rector shall propose other Board Members than the SB of VETUNI or VETUNI AS. In the event of identical proposals of the SB of VETUNI and VETUNI AS, the Rector shall turn to VETUNI AS for another proposal.
- (6) The Board Members are appointed or dismissed by the Rector upon the prior discussion of the Rector's intention to appoint or dismiss the Board Members in the SB of VETUNI and upon the prior consent of VETUNI AS.
- (7) The Rules of Procedure of the Internal Evaluation Board of VETUNI, which is an internal regulation of VETUNI pursuant to Section 17(1)(k) of the Act, shall provide for more details concerning the appointment of the Board Member, the definition of the term of office of the Board Member, the reasons for terminating the membership in the Board, as well as its rules of procedure.

### **Article 13**

#### **Scope of Authority of the Board**

- (1) The Board shall approve the draft Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities submitted by the Chairperson of the Board prior to submitting the proposal by the Rector to the discussion in the SB of VETUNI and approval in VETUNI AS. Pursuant to Section 17(1)(j), the Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities are an internal regulation of VETUNI.
- (2) The Board shall ensure the quality of educational, creative and other related activities, in particular:
  - a) propose rules for quality assurance of individual activities of VETUNI;
  - b) propose requirements concerning the quality assurance of VETUNI activities, in particular:
    1. propose the mission, strategic plan and current plan of VETUNI in the field of activities quality;
    2. propose the organisational structure and the management system and the system of authority and responsibilities of the bodies and management of VETUNI in the field of activities quality;
    3. propose any other requirements within the quality assurance of the activities of VETUNI;
  - c) evaluate the results of continuous monitoring feedback processes to identify deficiencies in the quality assurance of VETUNI activities, as submitted by the organisational and management structure of VETUNI;
  - d) evaluate possible corrective measures taken by the organisational and management

- structure of VETUNI based on findings from the continuous monitoring feedback processes to identify deficiencies in the quality assurance of VETUNI activities.
- (3) As part of the quality assurance of educational, creative and related activities, the Board shall:
- a) approve the study programmes and study plans of the Bachelor's and Master's degree programmes submitted by the Rector upon the proposal of the Scientific Board of the Faculty;
  - b) approve the study programmes and study plans of the doctoral degree programme submitted by the Rector upon the proposal of the Scientific Board of the corresponding Faculty;
  - c) approve the intention to submit an application for accreditation, extension of accreditation or extension of the period of validity of accreditation of study programmes submitted by the Rector upon the proposal of the Scientific Board of the relevant Faculty;
  - d) approve the intention to submit an application for the accreditation of the habilitation procedure or the procedure for the appointment of a professor submitted by the Rector upon the proposal of the Scientific Board of the corresponding Faculty;
  - e) approve lifelong learning programmes;
  - f) specify the conditions for the provision of study programmes;
  - g) issue a statement on the focus of the creative activity of VETUNI;
  - h) issue a statement on the focus of the cooperation with the industry and fulfilling the social responsibility of VETUNI;
  - i) issue a statement on the focus of the international cooperation of VETUNI;
  - j) issue a statement on other activities of VETUNI.
- (4) The Board shall manage the internal quality evaluation of the educational, creative and related activities, in particular:
- a) propose the Collection of Requirements and Performance Indicators of the Activity of VETUNI, which is an internal regulation of VETUNI;
  - b) evaluate the fulfilment of the requirements and performance indicators of VETUNI;
  - c) evaluate the results achieved in fulfilling the requirements and performance indicators of VETUNI;
  - d) evaluate any possible measures taken by the Rector to increase the degree of conformity between the achieved status and the requirements for the improvement of the quality of VETUNI activities, adopted on the basis of an internal evaluation of the quality of VETUNI activities.
- (5) The Board shall keep continuous records of the internal quality assessment of the educational, creative and related activities of VETUNI.
- (6) The Board shall draft the Report on Internal Quality Assessment of Educational, Creative and Related Activities (hereinafter only as the "Report") and the Annexes to this Report. The Report describes the qualitative outputs achieved in the field of educational, creative and related activities and measures taken to address the deficiencies involved. The Report shall usually be drawn up every four years, with an annexe to the Report describing changes in quality and management measures being drafted every year. The deadline for the submission of the Report to be discussed and approved is determined by the Chairperson

of the Board; in principle, the Report or Annex to the Report is submitted for discussion and approval on the same date as the date of discussion and approval of other documents containing information on VETUNI's activities for the past year.

- (7) The Report shall be made available to VETUNI bodies and members of VETUNI bodies and its constituent parts, the National Accreditation Authority for Higher Education and the Ministry of Education, Youth and Sports (hereinafter referred to as "the Ministry"). The Chairperson of the Board shall bear the responsibility for making the Report accessible.

#### **Article 14** **Board of Trustees of** **VETUNI**

- (1) The Board of Trustees of VETUNI has 12 members appointed and dismissed, upon the discussion with the Rector, by the Minister of Education, Youth and Sports (hereinafter only as the "Minister") so that it adequately includes in particular the representatives of public life, local self-government authorities, and public authorities. The employees of VETUNI cannot be appointed as members of the Board of Trustees of VETUNI.
- (2) The members of the Board of Trustees of VETUNI are appointed for a period of six years.
- (3) The election of the Chairperson, Vice-Chairpersons and the rules of procedure of the Board of Trustees of VETUNI shall be regulated by its statute.

#### **Article 15** **Scope of Authority of the Board of Trustees of VETUNI**

- (1) The Board of Trustees of VETUNI shall grant the prior written consent to:
  - a) legal acts by which VETUNI intends to acquire or transfer the ownership of immovable property;
  - b) legal acts by which VETUNI intends to acquire or transfer the ownership of movable property the price of which exceeds five hundred times the amount from which things are considered tangible assets pursuant to a special legal regulation;
  - c) legal acts by which VETUNI intends to establish the easement or other right in rem or pre-emption right;
  - d) legal actions by which VETUNI intends to establish, dissolve or transform another legal entity, and to deposits with a monetary or non-monetary object in these and other legal entities.
- (2) Upon the approval by VETUNI AS, the Board of Trustees of VETUNI shall:
  - a) discuss the report on internal quality evaluation of the educational, creative and related activities of VETUNI, submitted by the Rector, and any supplements to this report,
  - b) approve the budget of VETUNI, submitted by the Rector;
  - c) approve the Strategic Plan for the Educational and Creative Activities of VETUNI and the annual Implementation Report on the Strategic Plan submitted by the Rector;
  - d) discuss the Annual Activity Report and the Annual Management Report of VETUNI, submitted by the Rector.
- (3) The Board of Trustees of VETUNI shall express its opinion on any other matters submitted

for discussion by the Rector; shall offer proposals and express its opinions on the activity of VETUNI, published in the public section of the VETUNI website.

- (4) The Rector shall submit the budget of VETUNI, the Strategic Plan for the Educational and Creative Activities of VETUNI, and the annual Implementation Report on the Strategic Plan of VETUNI to the Board of Trustees of VETUNI without undue delay upon their approval in VETUNI AS, yet no later than 7 days upon their approval in VETUNI AS.

## **Article 16**

### **Bursar**

- (1) According to Section 16(1) of the Act, shall be responsible for the financial management and internal administration of VETUNI, representing it to the extent determined by the written measure of the Rector.
- (2) The Bursar is appointed and dismissed by the Rector.
- (3) The Bursar shall manage the Bursar's Office, which as part of the Rector's Office, shall be responsible for the financial and administration management and operation of VETUNI.
- (4) The Bursar is subordinate to the Rector and shall report to him or her.
- (5) The Bursar's activity focuses on:
- a) management of budget funds and their efficient use for day-to-day activities and development of VETUNI;
  - b) preparing and formulating the investment plans of VETUNI and discussing them in the bodies of VETUNI and outside;
  - c) ensuring the conditions for proper management of VETUNI property and long-term strategies for the reconstruction and modernisation of buildings and structures and their indoor facilities;
  - d) ensuring the operation of VETUNI;
  - e) providing additional activities of VETUNI;
  - f) methodological management of economic and administrative activities of VETUNI;
  - g) day-to-day cooperation with the autonomous academic bodies of VETUNI and its faculties in matters within the responsibility of the Bursar;
  - h) preparation of documents for meetings of the Board of Trustees of VETUNI, especially in cases where the Board of Trustees of VETUNI issues prior written consent to the legal acts referred to in Section 15(1) of the Act.

## **PART THREE**

### **Internal Regulations and Standards of VETUNI**

## **Article 17**

### **Internal Regulations of VETUNI**

- (1) The internal regulations of VETUNI are subject to the approval of VETUNI AS and registration by the Ministry and are published in the public section of VETUNI's website, including information on their validity and effectiveness.
- (2) In accordance with Section 17(1) of the Act, the internal regulations of VETUNI include:

- a) The Statute of the University of Veterinary Sciences Brno;
- b) The Election Regulation of the Academic Senate of the University of Veterinary Sciences Brno;
- c) The Rules of Procedure of the Academic Senate of the University of Veterinary Sciences Brno;
- d) The Internal Salary Regulation of the University of Veterinary Sciences Brno,
- e) The Rules of Procedure of the Scientific Board of the University of Veterinary Sciences Brno;
- f) The Rules for the Selection Procedure for Academic Staff and Other Staff of the University of Veterinary Sciences Brno;
- g) Study and Examination Regulations in Bachelor's and Master's Degree Programmes of the University of Veterinary Sciences Brno;
- h) Study and Examination Regulations in Doctoral Degree Programmes of the University of Veterinary Sciences Brno;
- i) The Scholarship Regulation of the University of Veterinary Sciences Brno;
- j) The Disciplinary Regulation for Students of the Faculties of the University of Veterinary Sciences Brno;
- k) The Lifelong Learning Regulation of the University of Veterinary Sciences Brno;
- l) The Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities of the University of Veterinary Sciences Brno;
- m) The Rules of Procedure of the Internal Evaluation Board of the University of Veterinary Sciences Brno;
- n) The Regulation of the Habilitation Procedure and the Procedure for the Appointment of a Professor of the University of Veterinary Sciences Brno.

**Article 18**  
**Internal Standards of**  
**VETUNI**

- (1) VETUNI issues internal standards. The internal standards shall mean binding documents further regulating matters relating to ensuring VETUNI activity. Internal standards are not subject to registration by the Ministry.
- (2) The internal standards with scope for the whole VETUNI, unless otherwise specified, are issued by the Rector or the Bursar. The matters concerning the internal standards, their drafting, recording, monitoring, and other issues shall be governed by the corresponding internal standard of VETUNI. The faculties, other workplaces, and specific facilities may also issue their internal standards.

**PART FOUR**  
**Organisational Structure of VETUNI**

**Article 19**  
**Structure of VETUNI**

- (1) VETUNI is a legal entity established by the Act. The regulation of the internal organisation of VETUNI shall fall within its autonomy within the meaning of Section 6(1)(a) of the Act.
- (2) Pursuant to Section 22 of the Act, VETUNI shall be divided into its constituent parts as follows:
  - a) The faculties;
  - b) Other workplaces for educational and creative activities or the provision of information services or technology transfer;
  - c) Special purpose facilities for cultural and sporting activities, in particular for accommodation and boarding of members of the academic community or the operation of the university.
- (3) The Rector's Office shall serve as the executive department of VETUNI, providing management and administration activities and performing economic, personnel and legal activities in relation to the constituent parts of VETUNI.

**Article 20**  
**Faculties**

- (1) The faculties are the fundamental parts of the University. VETUNI consists of the following faculties:
  - a) Faculty of Veterinary Medicine;
  - b) Faculty of Veterinary Hygiene and Ecology.
- (2) The faculties carry out accredited study programmes and perform creative activities in the fields of science on which these study programmes are based and which they develop, as well as in the boundary and interdisciplinary fields of science.
- (3) The faculties perform professional activities in areas where they carry out study programmes, cooperate with industry and fulfil social responsibility.
- (4) The competence and authority of the Academic Bodies of the Faculty shall be governed by the Acts, this Statute and the Statute of the Faculty. The faculty bodies shall act and decide in the scope of and under the terms stipulated by the Act, this Statute and the internal regulations of the faculties and internal regulations of VETUNI.
- (5) The internal regulations of the faculties are approved by the Academic Senate of the faculty, which then submits them for approval by VETUNI AS through the chairperson of the faculty academic senate of the faculty. The faculty's internal regulations are published in the public section of the faculty's website, including the dates of their validity and effect. The faculty's internal regulations shall be issued by the Deans.
- (6) The Dean serves as the head of the faculty, being appointed and dismissed by the Rector upon the proposal of the Academic Senate of the Faculty. The Dean's term of office is four years; the Dean's function may be exercised by the same person at the Faculty for a maximum of two consecutive terms of office.
- (6) The faculty bodies may decide and act in accordance with the legal regulations and internal

regulations of the university in the scope referred to in Section 24(1) of the Act.

- (7) In addition, the faculty bodies are also entitled to decide and act on behalf of VETUNI in the following matters concerning the faculty:
- a) the design and implementation of study programmes, in accordance with the Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities of VETUNI;
  - b) the strategic focus of the creative activity to the extent specified in the Strategic Plan of the Educational and Creative Activities of VETUNI and its annual Implementation Report;
  - c) foreign relations and any other external relations with legal entities which deal with activities related to the study programmes carried out by the faculty;
  - d) complementary activities in accordance with the faculty's focus and the management of the funds obtained from these activities;
  - e) management of movable property as part of its financial resources and the matters relating to the proper management of entrusted immovable or movable property within its financial resources;
  - f) any other matters referred to in this Statute.

## **Article 21**

### **Other workplaces**

- (1) Other workplaces established within VETUNI are listed in Annex No. 2.
- (2) Other workplaces support educational and creative activities, provide information services, or support the transfer of technology.
- (3) Organisational rules between the other workplaces and VETUNI, including their internal management and the authorisation to decide and act on behalf of VETUNI in matters concerning property management, are regulated by the Organisational Code of VETUNI and by the Organisational Regulations of Workplaces issued by the Rector.

## **Article 22**

### **Nový Jičín School Farm**

- (1) The VETUNI has also established the Nový Jičín School Farm (hereinafter only as the "Nový Jičín SF") with the head office in Šenov u Nového Jičína.
- (2) The Nový Jičín SF belongs to other workplaces of VETUNI, where practical training, internship, verification of the results of scientific, research and development activities, and experimental work in the framework of students' theses and dissertations are carried out in cooperation with pedagogical and scientific institutions, as well as research and development activities and complementary activities in the field of agricultural production, livestock breeding, and related craft production and business services.
- (3) The Nový Jičín SF is internally divided into centres and workplaces. The internal organisational rules are issued by the Rector.
- (4) The Director serves as the head of the Nový Jičín SF, appointed and dismissed by the Rector, to whom he directly reports and bears the responsibility for the activity of this

workplace.

- (5) The Director of the Nový Jičín SF manages the activity of the Nový Jičín SF and decides and acts on behalf of VETUNI in the matters concerning the property which he is authorised to handle provided that they include the following:
  - a) the handling of movable property within its financial resources, including the disposal of non-usable movable property;
  - b) negotiations on matters relating to the proper management of entrusted immovable and movable property within its financial resources.
- (6) The Director of the Nový Jičín SF decides and acts in the matters of labour relations of the employees who are in his competence.

### **Article 23**

#### **Special purpose Facilities**

- (1) Special purpose facilities established within VETUNI are listed in Annex No. 2.
- (2) Special purpose facilities support the activity and objectives of VETUNI as a whole.
- (3) Organisational rules between the other workplaces and VETUNI, including their internal management, are regulated by the Organisational Code of VETUNI and by the Organisational Regulations of Workplaces issued by the Rector.

### **Article 24**

#### **Rector's Office**

- (1) The Rector's Office is the executive body of VETUNI. It provides economic and administrative activity and performs economic, personnel and legal activities in relation to VETUNI constituent parts.
- (2) The Rector's Office carries out registration and monitoring activities in the field of study and creates conditions for the development of external relations and foreign relations of VETUNI. It prepares documents for the Rector's decision and ensures their implementation.
- (3) The Rector's Office ensures the exercise of the authority of VETUNI bodies.
- (4) The internal organisation of the Rector's Office shall be provided by the Organisational Rules of the Rector's Office, issued by the Rector.

## **PART FIVE**

### **Educational Activities at VETUNI**

### **Article 25**

#### **Educational Activities**

- (1) Educational activities include pedagogical and study activities.
- (2) The pedagogical activity is the fundamental right and duty of any academic staff member or other employee authorised to provide teaching activities. The pedagogical activity shall be carried out within the framework of academic freedom of teaching, as well as academic freedom of science and research and the free publication of their results.

- (3) The study activity is the fundamental right and duty of each university student. The study activity shall take place within the academic right to learn.
- (4) The educational activities are carried out by VETUNI in the framework of Bachelor's degree programmes, Master's degree programmes following Bachelor's degree programmes, Master's degree programmes not following Bachelor's degree programmes and doctoral degree programmes. Within its educational activities, VETUNI also provides lifelong learning programmes focused on the practice of the profession and leisure activities.

## **Article 26**

### **Study Programmes of VETUNI Faculties**

- (1) Accredited study programmes (hereinafter only as the "study programme") shall take place at the faculties of VETUNI.
- (2) According to the focus of the faculty, the Bachelor's, Master's and doctoral degree programmes may be studied at VETUNI. The list of accredited study programmes carried out by VETUNI, including their type, forms of teaching, standard lengths of study and the faculty at which the study programme is accredited, shall be published in the public section of the VETUNI website.
- (3) Studying in the study programmes is regulated by the Act, this Statute, the Study and Examination Regulation in the Bachelor's and Master's degree programmes of the University of Veterinary Sciences Brno, the Scholarship Regulation of the University of Veterinary Sciences Brno, the Disciplinary Regulation for the Students of the Faculties of the University of Veterinary Sciences Brno, Study and Examination Regulation in the doctoral degree programmes of the University of Veterinary Sciences Brno, or possibly any other internal regulations of VETUNI and its faculties. The terms and conditions of lifelong learning are regulated by the Act, this Statute, and the Lifelong Learning Regulation of the University of Veterinary Sciences Brno.
- (4) The standard length of study in a Bachelor's degree programme is three years. Studying in the Bachelor's degree programme is duly completed by the state final examination, which includes the defence of the Bachelor's thesis. Graduates of the Bachelor's degree programme shall be awarded the academic degree "Bachelor" (abbreviated as "Bc." and placed before the name).
- (5) The standard length of study in a Master's degree programme following the Bachelor's degree programme is two years. Studying in a Master's degree programme following the Bachelor's degree programme is duly completed by the state final examination, which includes the defence of the diploma thesis. Graduates of a Master's degree programme following the Bachelor's degree programme are awarded the academic degree "Master" (abbreviated as "Mgr." and placed before the name).
- (6) The standard length of study in a Master's degree programme not following the Bachelor's degree programme in the field of study of Veterinary Medicine and Veterinary Hygiene is six years. Studying in these Master's degree programmes is duly completed by the advanced Master's state examination. Graduates of the Master's degree programme in the field of study of Veterinary Medicine and Veterinary Hygiene will be awarded the

- academic degree of “Doctor of Veterinary Medicine” (abbreviated as “MVDr.” and placed before the name).
- (7) The standard length of study in a doctoral degree programme is at least three and no more than four years. Studying is duly completed by the state doctoral examination and by the defence of the dissertation thesis under the conditions stipulated by the Act. Graduates of doctoral degree programmes are awarded the academic degree “Doctor” (abbreviated as “Ph.D.” and placed after the name).
  - (8) The University Diploma and the Diploma Supplement shall serve as the certificate of the completion of the study in the specific study programme and of awarding the corresponding academic degree. The Diploma Supplement is issued in a bilingual English-Czech version.
  - (9) Studying in the Bachelor’s, Master’s and doctoral degree programmes may also be carried out in cooperation with a foreign higher education institution, which provides a corresponding study programme. The graduates will be awarded the appropriate academic degree according to the Act and this Statute or, as the case may be, the academic degree of a foreign higher education institution according to the legislative status in force in the specific state. The university diploma shall specify the cooperating foreign higher education institution and possibly the fact that the awarded foreign academic degree is a joint degree awarded at the foreign university at the same time.
  - (10) Through its faculties, VETUNI shall publish final theses, i.e. Bachelor’s, diploma, doctoral theses and dissertation, as well as the opponents’ opinions and the records of the course and result of the defence. The final theses shall be published for consultation at least 5 working days prior to the defence at the Office for Studies of the corresponding faculty unless the Dean decides otherwise. After the defence, the final theses shall be published through the database of final theses.

## **Article 27**

### **Study Programme Guarantors**

- (1) A study programme guarantor shall be appointed for each study programme. The study programme guarantor is an academic staff member of VETUNI and has a professional qualification in the specific study programme or a related programme. The study programme guarantor is appointed and dismissed by the Dean.
- (2) An academic staff member appointed an associate professor, professor or extraordinary professor, with the scientific degree CSc. or Ph.D., may serve as a study programme guarantor in the Bachelor’s degree programme. In the Bachelor’s degree programme, the study programme guarantor has the professional qualification in the specific study programme or a related programme, and in the past five years, they have conducted creative activities corresponding to the educational area in which the study programme is carried out.
- (3) In a Master’s degree programme, the guarantor of the study programme is an academic who has been appointed associate professor, professor or associate professor in the field of study corresponding to the given field of education of the study programme and who has carried out the creative activity in the given field in the last five years.
- (4) In a doctoral degree programme, the guarantor of the study programme is an academic staff member who has been appointed associate professor, professor or associate professor in a

field of study corresponding to the given programme of study or to a close or related programme and who has carried out the creative activity in the given field of study in the last five years.

- (5) One academic staff member may serve as the guarantor of no more than one study programme or the guarantor of one Bachelor's and one identical or related Master's degree programme following the Bachelor's degree programme, or the guarantor of one Master's and the identical or related doctoral degree programme (including the foreign-language variations of these study programmes).
- (6) The study programme guarantor may propose the content and changes in the curriculum of the corresponding study programme, coordinate the education in the study programme, and contribute to the quality assurance of the study programme and the quality evaluation of the study programme.

## **Article 28**

### **Admission**

- (1) Both Czech nationals and foreign nationals may be admitted to study at the faculties of VETUNI.
- (2) The terms and conditions for admission to study and the method of submission of applications shall be determined by the Dean upon their approval by the Academic Senate of the Faculty.
- (3) Individual faculties of VETUNI shall publish, in the public section of the faculty's website and sufficiently in advance or at least four months in advance and in the case of granting a new accreditation at least one month in advance, the deadlines for submitting applications to study and the method of their submission, including the date and method of verification of their submission, as well as the form, content and criteria for the assessment of the admission examination, which is an essential part of the admission procedure. If the conditions of admission to study include the condition of the applicant's medical fitness, the faculty shall also publish requirements for medical fitness to study the relevant study programme. In the same manner, the highest number of students admitted to study in the relevant study programme shall be published.

## **Article 29**

### **Admission Procedure**

- (1) The Dean shall decide on the admission of the applicant to study on the basis of the results of the admission procedure. The decision must be issued within 30 days upon the verification of the conditions for admission to study pursuant to Section 50(4) of the Act. Prior to issuing the decision on the matter, VETUNI is not obliged to inform the applicant of the possibility of expressing their opinion on the documents substantiating the decision.
- (2) Within the admission procedure, VETUNI shall serve documents to the applicants either on its own or through a postal operator. In the event the applicant is admitted, the decision may be served through the STAG electronic information system on condition that the applicant consented to the manner of service in advance in the application form. In such a

case, the date of service and notification of the decision shall be deemed the first day after making the decision available to the applicant.

**Article 30**  
**Appeal in the Admission**  
**Procedure**

- (1) The applicant may appeal the decision in the admission procedure within 30 days from the date of its notification. The appeal shall be submitted to the Dean in the manner specified in the instruction. The Dean shall assess the appeal and if he concludes that the decision was issued in violation of the legal regulations, internal regulations or the conditions set forth for the specific admission procedure, he shall allow the appeal and change the decision. Unless the Dean finds the reason for changing the decision, he shall refer the appeal to the Rector.
- (2) The Rector shall assess the appeal and if he concludes that the decision was issued in violation of the legal regulations, internal regulations or the conditions set forth for the specific admission procedure, he shall allow the appeal and change the decision of the Dean. In another case, he shall uphold the original decision.

**Article 31**  
**Admission and Conditions of Study of Foreign Nationals**

- (1) Foreign nationals are admitted to study carried out in the Czech language under the same conditions as nationals of the Czech Republic. Both foreign nationals and Czech nationals are admitted to study in a foreign language under the same conditions.
- (2) The conditions for the admission of foreign nationals shall allow the fulfilment of the obligations arising from the international treaties binding on the Czech Republic.
- (3) The conditions of admission and study of students coming to the Czech Republic in the framework of international programmes, inter-university or inter-faculty contracts shall be governed by these contracts or conditions of the programmes.
- (4) Specific conditions for the admission and study of foreign nationals shall be determined by the faculty at which the study program chosen by the foreign national is carried out while respecting the above obligations, programmes and contracts.

**Article 32**  
**Study-related Fees**

The study-related fees pursuant to Section 58 of the Act, including the rules for determining their amount, the form of payment and the maturity are set out in Annex No. 3.

**Article 33**  
**Scholarships**

The rules for awarding scholarships are set out in the Scholarship Regulation of VETUNI.

**Article 34**  
**Disciplinary Offences of**  
**Students**

- (1) Details of disciplinary proceedings with students are set out in the Disciplinary Regulation for Students of VETUNI faculties and the Disciplinary Regulation of individual faculties.
- (2) Disciplinary proceedings shall take place before the Disciplinary Committee of the faculty.

**Article 35**  
**Service of Documents to**  
**Students**

- (1) Decisions on students' rights and obligations referred to in Section 68(1)(a), (b), and (d) of the Act, granting the student's application, and decisions on the matters specified in referred to in Section 68(1)(e) of the Act shall be served on students through the STAG information system, or possibly in any other demonstrable form. In such a case, the date of notification of the decision shall be deemed the first day after making the decision available to the applicant in the STAG information system.
- (2) Decisions on the matters stipulated in Section 68(1), except the cases stipulated in paragraphs 1 and 3, shall be served on the student solely to the addressee by the Office of Studies of the corresponding faculty or they shall be served through the postal service operator solely on the addressee to the address specified by the student as the address of service. The date of notification of the decision shall be deemed as the day when the student received the served document.
- (3) Service of decisions pursuant to Section 68(e) is set out in the Scholarship Regulation of VETUNI.
- (4) Decisions that have not been delivered to the student by hand are delivered by public notice posted on the VETUNI official notice board.

**Article 36**  
**Appeals in Decision-Making on Rights and Obligations of Students**

- (1) The student may appeal a decision issued by the Dean within 30 days from the date of its notification. The student shall be instructed on the conditions for submitting the appeal. The Rector shall serve as the appellate administrative body.
- (2) The Rector shall examine the conformity of the contested decision and the procedure which preceded issuing the decision with the legal regulations and internal regulations of VETUNI and the corresponding faculty. The Rector may overturn, set aside or uphold the original decision.

**Article 37**  
**Invalidity Proceedings**

- (1) The Rector shall decide in accordance with the provisions of Section 47(c) to 47(e) of the

Act on declaring the invalidity of completing the state final examination or its part, the advanced Master's state examination or its part, the state doctoral examination, or the defence of the dissertation.

- (2) The document for the decision in the invalidity proceedings shall include the opinion of the Review Committee. The Review Committee has 7 members, including 6 members appointed by the Rector from professors, associate professors or other specialists mainly from a related field of study. One of the 6 members is usually the guarantor of the study programme in which the state final examination or its part, advanced Master's state examination or its part, the state doctoral examination, or the defence of the dissertation was taken. The seventh member of the Committee is appointed by the Rector out of students enrolled at one of the faculties of VETUNI. The Review Committee shall resolve by an absolute majority of all its members.

### **Article 38**

#### **Lifelong Learning Programmes and their Guarantors**

- (1) Pursuant to Section 60 of the Act, VETUNI provides lifelong learning programmes, especially in the following areas:
  - a) Veterinary medicine;
  - b) Veterinary hygiene and ecology;
  - c) Food safety and quality;
  - d) Animal protection and welfare;
  - e) Food safety and quality in gastronomy.
- (2) Lifelong learning programmes shall be provided free of charge or for a fee. Students in the lifelong learning programme are not students within the meaning of the Act. Students in the lifelong learning programme shall be made familiar with the more detailed conditions of this training. The university shall issue a certification of completion of the lifelong learning programme to its participants.
- (3) The lifelong learning programme is provided with a guarantor of the lifelong learning programme. The guarantor of the lifelong learning programme shall be an academic staff member of VETUNI and has the professional qualification in the specific or related study programme. The guarantor shall be appointed and dismissed by the head of another workplace in which the lifelong learning is carried out.
- (4) The lifelong learning programme guarantor may propose the content and changes in the programme, coordinate education in the lifelong learning programme, and contribute to the quality assurance of the lifelong learning programme and the quality assessment of the lifelong learning programme.
- (5) The lifelong learning programmes and their changes are approved by the Lifelong Learning Board, and its proposals are approved by the Board.
- (6) The Lifelong Learning Board shall be appointed by the Rector.

**PART SIX**  
**Creative Activities**

**Article 39**  
**Creative Activities of VETUNI**

- (1) Creative activity is the fundamental right and duty of academic staff members of VETUNI. It is conducted within the academic freedom of science, research and publication of its results. Creative activities shall include mainly scientific, research, development, and innovation activities.
- (2) Creative activity shall be carried out through individual projects of the creative activity. Individual projects may be submitted by the project guarantor. The project guarantor may include only VETUNI staff members.
- (3) The project dealt with by the faculty and its guarantor shall be approved by the Dean, while the project dealt with by another workplace and its guarantor shall be approved by the head of the specific workplace, and the project dealt with by VETUNI and its guarantor shall be approved by the Rector.
- (4) Project types and their classification shall be regulated by an internal standard issued by the Rector.

**PART SEVEN**  
**Professional Activity, Cooperation with Industry, and Fulfilling Social Responsibility**

**Article 40**  
**Professional Activity, Cooperation with Industry, and Fulfilling the Social Responsibility of VETUNI**

- (1) Professional activity, cooperation with industry, and fulfilling the social responsibility of VETUNI shall be carried out through implementing individual activities. Individual activities shall be proposed by the guarantor, bearing responsibility for the level of these activities. Only a VETUNI employee may serve as a guarantor.
- (2) The guarantor and individual activities carried out by the faculty shall be approved by the Dean, while the guarantor and individual activities carried out by VETUNI shall be approved by the Rector.
- (3) The terms and conditions for cooperation with the industry and fulfilling the social responsibility of VETUNI shall be provided by the Rector.

## **PART EIGHT**

### **Academic Staff Members and Other Staff**

#### **Article 41**

##### **Academic Staff Members**

- (1) Academic staff members include the professors, associate professors, extraordinary professors, senior lecturers, assistants, lecturers, and scientific, research and development staff who are employees of VETUNI and within their employment, perform both pedagogical and creative work in accordance with the agreed type of work. Academic staff members are obliged to respect the good reputation of the university.
- (2) The posts of academic staff shall be awarded on the basis of a selection procedure. The rules of the selection procedure shall be set out in the Rules for Selection of Academic Staff Members and Other Staff of VETUNI.

#### **Article 42**

##### **Habilitation Procedure and Procedure for the Appointment of a Professor**

- (1) VETUNI is authorised to conduct habilitation and professorship procedures in the fields for which it has been accredited. Lists of fields of study, indicating the faculty if the field of study in which the faculty is authorised to conduct habilitation proceedings or proceedings for the appointment of a professor is accredited, are published in the public section of the VETUNI website.
- (2) The details of the habilitation procedure and procedure for the appointment of a professor shall be set out in the Rules for the Habilitation Procedure and the Procedure for the Appointment of a Professor, which are internal regulations pursuant to Section 17(1)(k) of the Act.
- (3) VETUNI determines the fee for acts related to the habilitation procedure and the fee for acts related to the procedure for appointment as professor, which it publishes in the public part of the VETUNI website.

#### **Article 43**

##### **Invalidity Proceedings on Appointing an Associate Professor**

- (1) The Rector shall decide in the invalidity proceedings on appointing an associate professor pursuant to Section 74(a) to 74(c) of the Act in the case of the habilitation procedure held at VETUNI.
- (2) The opinion of the five-member Review Committee shall be part of the documents for the Rector's decision. The Review Committee shall be appointed by the Rector. The Review Committee has five members. The Rector shall appoint one member upon the proposal of the Minister, whereas other members shall be appointed from associate professors, professors or other experts. The majority of the members are individuals from other workplaces than VETUNI.
- (3) The Review Committee shall resolve by an absolute majority of all its members. The

opinion on the invalidity of the appointment of an associate professor shall be voted in a secret ballot.

- (4) The details of the invalidity proceedings on appointing an associate professor shall be provided for in the Regulation of the Habilitation Procedure and the Procedure for the Appointment of a Professor, which is an internal regulation of VETUNI pursuant to Section 17(1)(k) of the Act.

#### **Article 44** **Extraordinary Professor**

- (1) Within the meaning of Section 70(2) of the Act, it is possible to appoint as an Extraordinary Professor only a person who achieved a similar position to an associate professor or professor abroad, or a leading expert who has been working in the specific field of education for 20 years.
- (2) The Extraordinary Professor shall be appointed by the Rector upon the Dean's proposal and following the discussion at the VETUNI SB, provided that VETUNI has obtained institutional accreditation in the specific field of education.

#### **Article 45** **Visiting Professor**

- (1) A Visiting Professor within the meaning of Section 70(4) of the Act is a person who:
  - a) is a professor at another higher education institution in the Czech Republic or abroad, or is a recognised expert in his field and can make a significant contribution to improving pedagogical and scientific activities at VETUNI;
  - b) performs activities for VETUNI corresponding to those of a professor or a recognised expert in his/her field.
- (2) The Visiting Professor shall be appointed by the Rector upon the Dean's proposal and following the discussion at the SB of VETUNI.

#### **Article 46** **Honorary Degree of the Professor Emeritus**

- (1) As an Emeritus Professor, it is possible to appoint a personality who:
  - a) Has been appointed a university professor;
  - b) Worked as a professor and VETUNI and terminated this employment relationship;
  - c) Is to work at VETUNI in the agreed scope in educational or advisory activities without any employment relationship or property claims.
- (2) VETUNI shall provide the Emeritus Professor with adequate conditions for performing the activities under paragraph 1(c) and shall enable him to use VETUNI facilities in the agreed scope.
- (3) The Emeritus Professor shall be appointed by the Rector upon the Dean's proposal and following the discussion at the SB of VETUNI.

**Article 47**  
**Other Staff**

Other staff shall include VETUNI employees who, in addition to the academic staff, are involved in providing administrative, economic, organisational, technical, and other activities necessary for the operation of VETUNI.

**Article 48**  
**Salaries**

The rules for determining salaries of academic and other staff members of VETUNI shall be set out in the Internal Salary Regulation of VETUNI.

**Article 49**  
**Code of Ethics of VETUNI Staff Members**

The basic ethical requirements concerning the conduct of VETUNI staff members shall be specified in the Code of Ethics of VETUNI, which is an internal regulation of VETUNI.

**PART NINE**  
**Provision and Internal Evaluation of Activities**

**Article 50**  
**Provision and Internal Evaluation of Activities Quality at VETUNI**

- (1) VETUNI carries out the provision and internal evaluation of the quality of VETUNI's educational, creative and related activities (hereinafter referred to as the "Provision and Internal Quality Evaluation of Activities"). This is an autonomous competence of VETUNI.
- (2) The Provision and Internal Quality Evaluation of Activities shall be regulated by an internal regulation of VETUNI entitled Rules on Quality Assurance of Educational, Creative and Related Activities and Internal Quality Assessment of the Educational, Creative and Related Activities of the University of Veterinary Sciences Brno.
- (3) Assessing the level of the quality assurance of activities within the internal evaluation of VETUNI shall take place on the basis of the level of fulfilling the specified requirements and performance indicators of VETUNI, contained in the Collection of Requirements and Performance Indicators of the Activity of VETUNI (an internal regulation of VETUNI).

**PART TEN**

**VETUNI Financial Management**

**Article 51**

The financial management of VETUNI shall follow, in particular, the provisions of Sections 18 to 20 of the Act and any other special legal regulations. The rules for the financial management of VETUNI are set out in Annex No. 1.

**PART ELEVEN**

**Academic Insignia and Ceremonies**

**Article 52**

- (1) Academic insignia and academic ceremonies serve as an external expression of academic traditions, rights and freedoms at VETUNI and its faculties.
- (2) The academic insignia of VETUNI and its faculties shall include a sceptre, gown and chain.
- (3) The academic ceremonies include, in particular, the inauguration of the Rector or Dean, matriculation, graduation, awarding of the honorary degree of “doctor honoris causa”, the ceremonial session of the Scientific Board, the ceremonial assembly of the academic community, or the graduation ceremony in the lifelong learning programme.
- (4) The Rector or the Dean may decide on the modification or design of new insignia with the approval of the Academic Senate and the Scientific Board.
- (5) In the spirit of university traditions and VETUNI traditions, the content and course of academic ceremonies shall be proposed by the Vice-Rector or Vice-Dean in charge and approved by the Rector or Dean.
- (6) The sceptre of VETUNI, the gown and the chain of the Rector are symbols of VETUNI and their use is associated with the Rector’s function.
- (7) The sceptre of the Faculty of VETUNI, the gown and the chain of the Dean are symbols of the Faculty and their use is associated with the Dean’s function.
- (8) The chain and the gown of the Vice-Rector or the chain and the gown of the Vice-Dean and the gown of the Graduation Officer are the symbols of the function of the Vice-Rector or Vice-Dean or Graduation Officer.
- (9) Separate gowns are the symbol of the function of the Scientific Board member and the Academic Senate as the representatives of the academic autonomy.
- (10) The gown of the Bursar is a symbol of his office.
- (11) The gown and chain of the holder of the honorary degree “doctor honoris causa” (abbreviated as “Dr.h.c.”) shall be granted during the ceremony to the person who is awarded this degree.
- (12) The graduate’s gown may be provided to the graduates in accredited study programmes for the purposes of the graduation ceremony if the Dean decides accordingly.

### **Article 53**

#### **Honorary Degree Dr.h.c.**

- (1) In the spirit of university traditions, VETUNI awards the honorary degree “doctor honoris causa” (abbreviated as “Dr.h.c.”) to leading domestic and foreign personalities who have made a significant contribution to the development of VETUNI.
- (2) The SB of VETUNI shall decide on the award of the honorary degree. Proposals may be submitted by:
  - a) The Rector;
  - b) The Dean on behalf of the Scientific Board of the Faculty.
- (3) The nominee shall consent to the award of the honorary degree. The consent shall be requested by the Rector following the preliminary consent of the SB of VETUNI.
- (4) The honorary degree shall be awarded at the academic ceremony.

### **Article 54**

#### **Ceremonial Matriculation and Graduation Ceremony**

- (1) The ceremonial matriculation of newly admitted students of the first year of individual faculties shall be organised by the faculties. Each matriculation is a solemn promise of the student, the wording of which is enshrined in the Statute of each faculty.
- (2) The graduation ceremony of graduates of Bachelor's, Master's degree programmes following Bachelor's degree programmes and Master's degree programmes following Bachelor's degree programmes shall be organised by the faculties. The ceremony shall include the solemn promise of the graduate, ceremony of the graduate of the study program, the wording of which is enshrined in the Statute of each faculty.
- (3) The graduation ceremony of graduates of a doctoral degree shall be organised by the faculties.
- (4) Details concerning the matriculation of newly admitted students and the graduation ceremonies shall be set out in the Statutes of individual Faculties of VETUNI.

### **Article 55**

#### **Historical Seal**

The conditions of use of the historical seal shall always be determined ad hoc by the Rector.

### **Article 56**

#### **Commemorative Medal**

- (1) VETUNI may grant special commemorative medals to its employees, students and other persons who have contributed to the development of VETUNI, science and education. The Rector shall decide on the award of the medal after the discussion at the SB of VETUNI.
- (2) The documentation on the awarded commemorative medals of VETUNI, as well as the list of their holders, shall be stored in the VETUNI archive.

**PART TWELVE**

**Final and Common Provisions**

**Article 57**

**Common and Final Provisions**

- (1) The following annexes form an integral part of this Statute:
  - a) Annex No. 1 – Financial Management Rules of VETUNI;
  - b) Annex No. 2 – VETUNI Division;
  - c) Annex No. 3 – Study-related Fees.
- (2) The Statutes of VETUNI, registered by the Ministry on 30 March 2017 under No. MSMT-8843/2017, as amended, are repealed.
- (3) This Statute was approved pursuant to Section 9(1)(b)(3) of the VETUNI AS Act on 25 October 2023.
- (4) This Statute shall come into force pursuant to Section 36(4) of the Act on the date of its registration by the Ministry.
- (5) This Statute shall enter into effect on the date of entry into force.

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Prof. MVDr. Alois Nečas, Ph.D., MBA, m.p.

Rector

Annex No. 1 to the Statute of VETUNI

## **Financial Management Rules of VETUNI**

### **Article 1**

#### **Introductory Provision**

The financial management of VETUNI shall be governed, in particular, by the Act and other special legal regulations, as well as decisions on granting contributions and subsidies, their purpose, use and settlement of contributions and subsidies to the state budget, provided mainly by the Ministry. Furthermore, it shall be governed by the Statute of VETUNI, by these financial management rules and other internal regulations and internal standards of VETUNI.

### **Article 2**

#### **Financial Management of VETUNI**

- (1) VETUNI operates according to the budget of the revenues and expenses prepared for the period of the calendar year. The budget of VETUNI and its constituent parts must not be compiled with a deficit. After the end of the year, VETUNI shall perform the settlement with the state budget and shall submit it, within the prescribed time limits, to the Ministry or possibly to other providers of funds from the state budget.
- (2) The basic sources of management of VETUNI are capital and current subsidies and contributions from the state budget and other income according to Section 18(2) of the Act and other legal regulations.
- (3) When managing the funds from the state budget, VETUNI shall perform economically and efficiently in accordance with the Act and other legal provisions following the Ministry's decision on granting the subsidies and contributions and in accordance with the material performance.
- (4) The Rector shall bear the responsibility for the efficient use of contributions and subsidies, for the settlement of contributions and subsidies with the state budget and the proper management of VETUNI property. The heads of individual constituent parts of VETUNI shall bear the responsibility for the efficient use of contributions and subsidies at the constituent parts of VETUNI, reporting to the Rector.
- (5) VETUNI shall keep a proper record of the property and manage the property in accordance with the Act and other legal regulations and the Statute of VETUNI, as well as these Financial Management Rules.
- (6) Within the accounting, VETUNI shall follow the general legal regulations on accounting.
- (7) Within the accounting, VETUNI shall strictly separate the costs and revenues associated with the complementary activity.

**Article 3**  
**Management of**  
**Ordinary Funds**

- (1) VETUNI receives funds for its activities financed from ordinary sources namely:
  - a) from the state budget contribution to educational and creative activity (hereinafter only as the “Contribution”);
  - b) from the support of research, experimental development and innovation from public funds according to a special legal regulation;
  - c) from a subsidy from the state budget (hereinafter only as the “Subsidy”);
  - d) from study-related fees;
  - e) from the proceeds of the assets;
  - f) from other income or contributions other than those mentioned in letter a) from the state budget, from state funds, from the National Fund, and budgets of municipalities and regions,
  - g) from the income from complementary activities;
  - h) from the income from donations and inheritance;
  - i) through the association of funds based on association agreements;
  - j) from own funds;
  - k) from loans from financial institutions;
  - l) from other income.
- (2) VETUNI may receive credits, repayable financial assistance and loans, provided that they are not subject to claims against the state budget and their return from the funds of its operations is secured.
- (3) VETUNI shall use the received ordinary funds in particular for the following:
  - a) salaries of employees paid under the Internal Salary regulation of VETUNI, including all statutory contributions;
  - b) operating expenses – these include, in particular, the cost of purchasing materials, machinery, equipment and computer equipment and other equipment for teaching, creative and related activities, energy costs, and repairs and maintenance of buildings and equipment;
  - c) depreciation of tangible and intangible fixed assets;
  - d) scholarships and paid under the Scholarship Regulation of VETUNI.
- (4) In particular, revenues from complementary activities and other non-investment income are a source obtained by VETUNI’s activities and may be used for non-investment funding of VETUNI. If the proceeds are contracted for a particular purpose, VETUNI funds are bound by any such agreement.
- (5) VETUNI cannot acquire securities other than securities issued by the state or securities the repayment of which has been guaranteed by the state, or securities of the business corporation into which VETUNI has deposited the assets.
- (6) Any penalty payments shall be included in VETUNI costs.

**Article 4**  
**Capital Assets**  
**Management**

- (1) VETUNI obtains the financial means to ensure its activities that are financed from capital funds, in particular:
  - a) from subsidies and contributions from the state budget;
  - b) from public budgets and state funds, budgets of municipalities and regions and the budget of the European Union;
  - c) from own resources of the fund for reproduction of investment property;
  - d) from transfers between individual funds;
  - e) through the association of funds based on association agreements;
  - f) from loans from financial institutions;
  - g) from specific income originating from gifts and inheritances and income from foundations and endowment funds.
- (2) Capital funds obtained from subsidies from the state budget are strictly purpose-bound and subject to annual settlement with the state budget.
- (3) The use of funds obtained from the other sources referred to in paragraph 1 shall be the responsibility of VETUNI. Where the funds raised are provided contractually for a specific purpose, VETUNI shall be bound by that contract in the use of the funds.
- (4) VETUNI may receive credits and investment loans, provided that they are not subject to claims against the state budget and their return is secured within its own financial management.

**Article 5**  
**Funds and Equity of VETUNI**

- (1) VETUNI establishes these funds:
  - a) Reserve Fund;
  - b) Fund for the Reproduction of Investment Assets;
  - c) Scholarship Fund;
  - d) Remuneration Fund;
  - e) Purpose-bound Fund;
  - f) Social Fund;
  - g) Operating Assets Fund.
- (2) Creation and use of funds:
  - a) The Reserve Fund consists of:
    1. the allocation of profit after tax;
    2. the transfer of funds from the fund for the reproduction of investment property, the remuneration fund and the operating assets fund.

The Reserve Fund is intended in particular to:

1. cover losses for the past accounting periods;
  2. transfer funds to the fund for the reproduction of investment property, the remuneration fund and the operating assets fund.
- b) The Fund for the Reproduction of Investment Assets consists of:
1. the allocation of profit after tax;
  2. accounting depreciation of fixed assets not acquired from a subsidy or contribution;
  3. the net book value (up to the amount of the accounting depreciation) of the property not acquired from the subsidy or contribution;
  4. a pool of funds for joint investment activity;
  5. the transfer of funds from the reserve fund, remuneration fund and operating assets fund;
  6. the balance of the contribution as of 31 December of the current year.

The Fund for the Reproduction of Investment Assets is intended for:

1. the acquisition of fixed assets and funding the repairs and maintenance of investment assets;
  2. the payment of instalments of investment credits and loans;
  3. providing the funds to other persons within a concluded agreement on the joint investment activity;
  4. transferring the funds into the reserve fund, remuneration funds and operating assets fund.
- c) The Scholarship Fund consists of:
1. tuition fees pursuant to Section 58(6) of the Act;
  2. transfers of tax-deductible costs according to legal regulation.

The Scholarship Fund may be used for the payment of scholarships pursuant to the Scholarship Regulation of VETUNI.

- d) The Remuneration Fund consists of:
1. the allocation of profit after tax;
  2. the transfer of funds from the reserve fund, the fund for the reproduction of investment property, and the operating assets fund.

The Remuneration Fund may be used for:

1. the payment of salaries and any other pecuniary performance in accordance with the Internal Salary Regulation of VETUNI;
  2. the transfer of funds into the reserve fund, the fund for the reproduction of investment property, and the operating assets fund.
- e) The Purpose-bound Fund consists of:
1. purpose-bound gifts, except gifts intended for the acquisition and technical appreciation of long-term assets;
  2. purpose-bound funds from abroad;

3. purpose-bound public funds, including funds for the purpose-bound and institutional support of research, experimental development and innovations from public funds that could not be used by VETUNI in the financial year in which they were provided, up to 5% of the volume of the purpose-bound public funds provided to VETUNI for individual research, experimental development and innovation projects or research projects in a specific calendar year; in the case of other public support, up to 5% of the amount of this support granted to a public higher education institution in a specific calendar year. The transfer of earmarked funds shall be notified in writing by VETUNI to their provider.

The resources of the earmarked fund may be used only for the purpose for which they were granted to VETUNI.

- f) The Social Fund shall consist of a basic allocation against the costs charged to VETUNI for salaries, wage compensation and on-call remuneration. The specific percentage of the allocation is determined by an internal VETUNI standard and is reflected in the VETUNI budget for the calendar year.

The Social Fund may only be used in accordance with VETUNI internal standards.

- g) The Operating Assets Fund consists of:

1. the profit after tax;
2. the balance of the contribution pursuant to Section 18(2)(a) of the Act as of 31 December of the current year;
3. transfer of funds from the reserve fund, the fund for the reproduction of investment property, and the remuneration fund.

The operating assets fund may be used for:

1. the payment of current (non-investment) costs in the current calendar year;
2. co-funding grants which include co-funding in the contractual terms;
3. the transfer of funds to the reserve fund, the remuneration fund, and the fund for the reproduction of investment property.

- (3) Funds generated by the transfer of the balance of the contribution may be used only in accordance with the European Union State aid rules so as not to distort or threaten to distort competition.
- (4) VETUNI is authorised, on the basis of justified needs, to carry out transfers of funds between individual funds, namely the Reserve Fund, the Fund for the Reproduction of Investment Property, the Remuneration Fund and the Operating Assets Funds. This transfer may be made by the decision of the Rector.
- (5) When dividing the profit after taxation between the individual VETUNI funds, the specific needs of VETUNI shall be taken into account. The Rector decides on the distribution unless stipulated otherwise by the Act or any other legal regulation. The funds obtained from the proceeds of basic research, applied research or experimental development and the dissemination of their results through teaching, publication or transfer of technology, which were supported by public funds, will be used retroactively only for these activities or the dissemination of their results or teaching.
- (6) The profit after tax may be distributed to funds only if the loss from past periods has been

settled.

- (7) Fund balances as of 31 December of the current year shall be transferred to the following financial year.
- (8) Using the funds from the Fund for the Reproduction of Investment Assets shall be charged directly to the fund, while in the case of the other funds, using the funds shall be booked into the revenues and expenses.
- (9) The equity shall represent the source of property cover; the account shall be credited in particular by:
  - a) subsidies received and a contribution or financial gift for the acquisition of tangible and intangible fixed assets intended for educational, creative and other related activities;
  - b) long-term intangible and tangible fixed assets, received free of charge and intended for educational, creative and other related activities;
  - c) the acquisition cost of newly identified and unrecorded non-current fixed assets;
  - d) the transfer of resources from the funds when used for the purchase of intangible and tangible fixed assets.
- (10) The account shall be debited in particular by:
  - a) the acquisition cost of long-term intangible and tangible fixed assets, received free of charge, reduced by the accumulated adjustments;
  - b) creation of the Fund for the Reproduction of Investment Assets.

## **Article 6**

### **Partial Budgets of the Faculties and Other Constituent Parts of VETUNI**

- (1) The basis for the redistribution of resources within VETUNI shall represent autonomous functional units. These separate units are:
  - a) The Faculty of Veterinary Medicine;
  - b) The Faculty of Veterinary Hygiene and Ecology;
  - c) Other constituent parts of VETUNI;
  - d) The Rector's Office.
- (2) The basic source of management of the faculties, other VETUNI units and the Rector's Office is the contribution and subsidies from the state budget. The breakdown of the contribution and subsidy to the faculties, other VETUNI units and the Rector's Office is drawn up by the Rector within the VETUNI budget proposal for each calendar year and approved by the VETUNI AS and the VETUNI Board of Trustees.
- (3) Faculties, other VETUNI units and the Rector's Office draw up partial budgets, which must not be in deficit for the calendar year, and manage according to them. The dean is responsible for the efficient use of contributions and subsidies and for the proper management of VETUNI property earmarked for the needs of the faculty, while the rector is responsible for the heads of other units and the Rector's Office.
- (4) In addition to the contribution and subsidy from the state budget for educational, creative and other related activities, the faculties, other constituent parts of VETUNI and the Rector's Office may also manage other funds obtained in particular from the following sources:
  - a) study-related fees (fees which are income of the scholarship fund may be used only in

accordance with Article 5(2)(c) of this Annex);

- b) other revenues from the state budget, state funds, and municipal budgets;
  - c) income from donations and inheritances and income from foundations and endowment funds;
  - d) association of funds;
  - e) other own revenues.
- (5) The faculties, other constituent parts of VETUNI and the Rector's Office shall manage on behalf of VETUNI capital funds within the maximum limit set for the purchase of machinery and equipment not included in the acquisition cost of the buildings. This includes the part of the proceeds from the accounting depreciation of fixed assets.
- (6) The faculties, other constituent parts of VETUNI and the Rector's Office shall also manage on behalf of VETUNI with funds obtained for the acquisition of long-term assets from:
- a) subsidies intended for creative activity projects (including foreign projects);
  - b) purpose-bound gifts or associated funds on the basis of a concluded agreement on the association of funds.
- (7) Solely VETUNI, by means of its investment finance department, may manage capital funds intended for investment of a building character.
- (8) The payments of penalties caused by the faculties, other constituent parts of VETUNI and the Rector's Office shall be the costs of these faculties, other constituent parts of VETUNI and the Rector's Office.

## **Article 7**

### **VETUNI Property**

VETUNI owns the property used for educational, creative and other related activities. It may also be used for complementary activities in accordance with the Act.

## **Article 8**

### **Complementary Activities**

- (1) VETUNI may perform complementary activities in accordance with the Act. Within VETUNI, complementary activities are performed by faculties, other constituent parts of VETUNI and the Rector's Office.
- (2) Within the complementary activities, VETUNI performs activities related to its educational, creative and other related activities or activities serving to more efficient use of human resources and property of VETUNI. The complementary activities must not endanger the quality, scope and availability of the activities for which VETUNI has been established.
- (3) The complementary activities at VETUNI shall be regulated by an internal standard.

## **Article 9**

### **Funding Other Workplaces and Special Purpose Facilities**

- (1) VETUNI finances the current and capital expenditures of its other workplaces and special purpose facilities if they serve the employees or students of VETUNI in accordance with

the Act.

- (2) If VETUNI uses other workplaces and special purpose facilities together with another person, it shall participate in the costs or revenues according to the ratio of utilisation rates agreed in the concluded contract. Contractually, it is possible to negotiate the payment of a proportion of the use of special purpose facilities as a lump sum, as well.

### **Article 10**

#### **Providing Contributions to Other Persons**

- (1) VETUNI may provide its employees with catering contributions in accordance with the conditions approved in the Collective Agreement or stipulated in an internal regulation. This reimbursement may be provided up to the amount set out in the general travel expense regulations.
- (2) VETUNI may provide contributions to other persons than its employees in accordance with the legal regulations.

### **Article 11**

#### **Investment in Business Companies or Cooperatives**

- (1) VETUNI may perform cash or non-cash deposits into legal entities the activity of which Brno is related to educational, creative and related activities, with the exceptions specified in paragraphs 2 and 3.
- (2) VETUNI is not entitled to become a partner of a public partnership or a general partner of a limited partnership. VETUNI is not entitled to contribute to a partnership or cooperative immovable property acquired into the ownership of public universities from the state, a contribution provided pursuant to Section 18(3) of the Act and a subsidy provided pursuant to Section 18(4) of the Act.
- (3) VETUNI is not entitled to transfer agricultural land or land intended for the fulfilment of the forest function, as well as buildings and structures with which these lands are built, which have been transferred to the property of VETUNI to ensure educational and creative activities pursuant to Section 101(5) of the Act, to the ownership of other legal entities with the exception of the state. VETUNI shall not perform legal acts leading to the incorporation of legal entities or to cash or non-cash deposits in these and other legal entities in the financial management of VETUNI could be burdened with loss suffered by these legal entities or from the participation of VETUNI in these legal entities.
- (4) The Rector shall decide on cash or non-cash deposits into other legal entities following a prior written statement of VETUNI AS and a prior written consent of the Board of Trustees of VETUNI.

## **VETUNI Division**

### **Article 1**

#### **VETUNI Division**

VETUNI shall be divided (pursuant to Section 22) into constituent parts as follows:

- a) The Faculties;
- b) Other workplaces for educational or creative activity or for providing information services or transfer of technologies;
- c) Special purpose facilities for cultural and sports activities, for accommodation and catering in particular for members of the academic community or for the operation of the university.

### **Article 2 Faculties**

(1) The Faculties (Section 22(1)(a) of the Act) of VETUNI include:

- a) The Faculty of Veterinary Medicine (hereinafter only as the “FVM”);
- b) The Faculty of Veterinary Hygiene and Ecology (hereinafter only as the “FVHE”);

(2) The organisational structure of the Faculty shall be regulated by its Statute.

### **Article 3**

#### **Other Workplaces**

Other workplaces of VETUNI for educational and creative activities or for the provision of information services or technology transfer (Section 22(1)(c) of the Act) shall include:

- a) The Nový Jičín School Farm (hereinafter only as the “NJSF”);
- b) The Institute of Foreign Languages (hereinafter only as the “IFL”);
- c) The Institute of Physical Education and Sport (hereinafter only as the “IPES”);
- d) The Institute for Lifelong Learning (hereinafter only as the “ILL”);
- e) CEITEC – Central European Institute of Technology, VETUNI (hereinafter only as “CEITEC”);
- f) The Study and Information Centre (hereinafter only as the “SIC”);
- g) The Information Technology Centre (hereinafter only as the “ITC”);
- h) The Centre for Projects and Technology Transfer (hereinafter only as the “CPTT”).

### **Article 4**

#### **Special Purpose Facilities**

The special purpose facilities for cultural and sports activities, for accommodation and catering of members of the academic community or for the operation of the University (Section 22(1)(d) of the Act) at VETUNI shall include:

- a) Kaunic Dormitories (hereinafter only as the “KD”).

Annex No. 3 to the Statute of VETUNI

**Study-related Fees**

**Article 1 General  
Provisions**

- (1) This Annex specifies the types of fees associated with the study and determines the rules for determining the amount, form of payment and payment of fees.
- (2) The study-related fees shall mean:
  - a) the fee for acts associated with the admission procedure pursuant to Section 58(1) of the Act (hereinafter only as the “Admission Procedure Fee”);
  - b) the fee relating to the assessment of compliance with the conditions for admission to study pursuant to Section 48(7) of the Act;
  - c) the study fee pursuant to Section 58(3) of the Act (hereinafter only as the “Fee for the Extended Study Period”);
  - d) the fee for study in a study programme conducted in a foreign language pursuant to Section 58(4) of the Act (hereinafter only as the “Fee for Studying in a Foreign Language”).

**Article 2  
Admission Procedure Fee**

- (1) The admission procedure fee shall be paid by every applicant to study in Bachelor’s, Master’s and doctoral degree programmes. The applicant shall pay the fee for every submitted application.
- (2) The amount of the admission procedure fee at VETUNI may not exceed twenty per cent of the basis for determining the study-related fees announced by the Ministry for the specific academic year pursuant to Section 58(2) of the Act (hereinafter only as the “Foundation”). The amount of the fee shall be rounded down to ten-crown amounts.
- (3) The specific amount of the admissions fee shall be determined by the dean by a measure approved by the Academic Senate of the faculty no later than four months before the last day of the application deadline and shall be published in the public section of the websites of the individual faculties.
- (4) The admission procedure fee shall be payable no later than the last day for submitting the application and shall be non-refundable.

**Article 3  
Fee Relating to the Assessment of Compliance with the Conditions for Admission to  
Study**

- (1) The fee relating to the assessment of compliance with the conditions for admission to study shall be paid by the applicant demonstrating compliance with the condition of completing

the secondary education with the GCSE pursuant to Section 48(4)(d) of the Act or the proper completion of the study in a Master's degree programme pursuant to Section 48(5)(c) of the Act.

- (2) The amount of the fee relating to the assessment of compliance with the conditions for admission to study shall be determined in the same manner as the amount of the admission procedure fee.
- (3) The fee relating to the assessment of compliance with the conditions for admission to study shall be payable on the date of submitting the application for assessing the compliance with the condition for admission to study.

#### **Article 4**

##### **Fee for the Extended Study Period**

- (1) The fee for the extended study period shall be paid by the student who has studied in a Bachelor's or Master's degree programme longer than the standard period of study extended by one year.
- (2) The standard period of study means the standard period of study specified for the accredited study programme in which the student is enrolled; it is assessed separately for a particular study programme and begins on the date of enrolment.
- (3) Calculating the period of study shall be determined pursuant to Section 58(3) of the Act.
- (4) The fee for the extended study period shall be determined separately for every study programme in which the student is enrolled.
- (5) The amount of the fee for an extended period of study at VETUNI for each additional six months of study may be at least one and a half times the base. The specific amount shall be determined by a measure of the Rector issued at least 100 days before the fee is due.
- (6) The Dean shall assess a student a fee for an extended period of study in accordance with section 58(3) of the Act and under the conditions set out in this Annex.
- (7) The fee for the extended study period shall be payable within 90 days from the date of service of the decision on the assessment of the fee.
- (8) The student may appeal the decision on the assessment of the fee to the Rector through the Dean.
- (9) When the Rector decides on a student's appeal against a decision on the assessment of a fee for an extended period of study, the Rector may, in cases worthy of special consideration (in particular, taking into account the student's excellent academic record, social and health situation), reduce the fee, waive the fee, defer its due date, or set a payment schedule for the payment of the fee.

#### **Article 5**

##### **Fee for Studying in a Foreign Language**

- (1) The fee for studying in a foreign language is payable each academic year by a student studying in a study programme conducted in a foreign language pursuant to section 58(4) of the Act.
- (2) The amount of the fee for study in a foreign language at VETUNI is set for a particular faculty

by the dean of the faculty by measure, taking into account, in particular, the economic demands of the study, the costs of ensuring the quality of the study and the current situation in a similar area of education, no later than 15 February of the previous academic year.

- (3) The fee for studying in a foreign language is payable on the day of enrolment in the academic year of the study programme in question when it must be credited to the VETUNI account.
- (4) When determining the fee for studying in a programme conducted in a foreign language, the Dean may, upon the student's request and in the cases worth special consideration, reduce the fee, waive, postpone its due date or, set a payment schedule for payment of the fee.

### **Article 6 Common Provisions**

- (1) The amount of study-related fees, except for the admissions fee, for the following academic year shall be set by VETUNI and published in the public section of the websites of the individual faculties and VETUNI; no later than on the last day of the deadline set for the submission of applications for study.